

## **Substitute Librarian Position**

The Library Public Library currently has openings for substitute reference librarians.

### **Hours**

Scheduling will be done in advance, if possible, and will include nights, weekends, and occasional days.

### **Duties**

Provide reference and readers' advisory service for patrons of all ages; perform online databases searches; assist with use of public computers, personal devices, and support equipment (i.e., scanner, copier).

### **Requirements**

Candidates must have an ALA accredited MLS degree and a valid New York State Public Librarian's Certificate. Knowledge of Polaris is desirable.

Other requirements:

- Excellent communication and customer service skills
- Familiarity with frequently-used computer applications
- Ability to work independently on assigned tasks

### **To Apply**

Send resume to [Nancy.Marcellus@lpl.org](mailto:Nancy.Marcellus@lpl.org) no later than January 22, 2019