MINUTES REGULAR MEETING OF THE LIVERPOOL PUBLIC LIBRARY OCTOBER 6, 2010

Trustees present: Spadafore, Dunstone, Dodge, and Scavone. Spado arrived at 6:38 p.m.

Excused: Alessio and Ward

Staff: Polly, Director and Morgan, Clerk to the Board

Others: staff members; M. Toscano, President of the Friends of the Library

REGULAR MEETING

A. CALL TO ORDER

Spadafore called the regular meeting to order at 6:30 pm.

B. SALUTE TO THE FLAG.

Diane Towlson led the Board in the Salute to the Flag.

C. CORRESPONDENCE

No correspondence.

D. AGENDA CHANGES: No changes.

E. CONSENT AGENDA

- 1. Approval of September 1, 2010, Regular Board Meeting Minutes
- 2. Approval of Monthly Bills for September.
- 3. Transfers

Scavone made a motion and Dodge seconded to approve the Consent Agenda. All were in favor.

F. REPORTS TO THE BOARD

1. Friends report: Toscano reported that the Annual Used Book Sale Fundraiser made \$16, 670 in sales. The August Lobby Sale made approximately \$2,400. November 7th is the Arts Alive Concert. It will be Ralph D'Mello's 25th Arts Alive Concert. On November 14th the Friends will sponsor the Annual Holiday Extravaganza from 12:00 to 3:00 p.m.

2. Staff reports:

- Rick Fensterer did a PowerPoint demonstration on the Media Bank's usage at LPL so far, highlighting its capabilities and advantages.
- Yvette Hewitt and Martha Hopper are official Passport Acceptance Agents. This service to begin sometime in November at LPL
- 3. Treasurer's report: The Board received copies of the August 31, 2010, Expenditure and Revenue Reports. Dunstone reported on the library's financial status.
- 4. President's report: Spadafore asked for the Board's opinion about sending a letter to the County Legislature expressing the Board's concern over the recent OCPL budget cuts, and how although not affecting the Liverpool Library directly may have unintended consequences. The Board was all in favor.
- 5. Director's report: In addition to the written report:
- Flu Clinic being held on Monday, October 11 at the library from 11:30 2:30 p.m.
- The Library has been chosen to be among the first libraries participating in Sony Reader Library Program. Sony announced the list of 30 participating libraries in the Program including Liverpool Public Library. The program will include an in-house training session and four Sony Reader digital reading devices for use by library staff and the public. Stephanie Zwolinski, Systems Librarian was influential in making this happen.
- 6. OCPL/Advisory Board Meeting: The next meeting is October 12 at Onondaga Free Library. Dodge submitted his resume for the Advisory Council's OCPL Board position.

- 7. New Employees: Public Information Specialist and Security Guard
- Mike Burg, Head of Security, introduced Lou Spagnola who is working as a part-time security guard on Tuesday and Wednesday evenings.
- Diane Towlson, Public Information Specialist/Community Relations Coordinator, was introduced to the Board. The Board welcomed the new employees.

G. ITEMS FOR DISCUSSION AND ACTION

1. Board Budget Schedule for 2011 – 2012

Dodge moved to approve the Board Budget Schedule as submitted. Dunstone seconded the motion. All were in favor. The Schedule was approved and adopted for 2011-2012.

H. OPEN FORUM: No report.

I. BOARD FORUM: No report.

J. EXECUTIVE SESSION

Spadafore stated the need for an executive session to discuss a personnel matter with no action to follow. Scavone made a motion and Dunstone seconded to enter an executive session for the purpose stated by Spadafore. All were in favor. Spadafore declared an executive session at 7:07 p.m.

Scavone made a motion and Spado seconded to return from executive session at 7:40 p.m.

Dunstone made a motion and Dodge seconded to adjourn the meeting. All were in favor.

K. ADJOURNMENT

Spadafore adjourned the meeting at 7:40 p.m.

Respectfully submitted,

Dorothy Morgan

Clerk to the Board of Trustees

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REGULAR MEETING NOVEMBER 3, 2010