

LIVERPOOL PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
October 6, 2004

Trustees present: Alessio, Ward, Dunstone, Spado, and Berryhill.

Excused: Fulmer and Spadafore.

Staff: Dailey, Director, and Morgan, Clerk to the Board.

Others: staff

Regular Meeting

Call to order

In President Fulmer's absence, Vice President Alessio called the meeting to order at 7:00 p.m.

Salutation to the United States Flag

Correspondence folder circulated amongst the Board.

Staff Reports

P. Sprague

- Fundraiser, November 20, 2004, "One Stop Shopping Extravaganza." At the same time, Community Relations and Children's Services will be having a "warm and fuzzy in-door picnic program".

J. Polly

- Polly announced her appointment to the Advisory Council of the Internet Corporation for Assigned Names and Numbers (ICANN). ICANN is a non-profit organization responsible for coordinating the global Internet's systems of domain names and numerical addresses that are used to reach all computers on the Internet. It is a volunteer position. Jean received congratulations from the Director and Board for this prestigious award.

Consent Agenda

Approval of September 1, 2004, Regular Board Meeting Minutes

Approval of Monthly Bills for September

Ward moved and Berryhill seconded to approve the items under Consent Agenda. All were in favor.

Reports to the Board

The Board received copies of the final 2003-2004 expenditure and revenue report from the school district. Dunstone reported on the library's financial status. Discussion followed regarding retirement contribution reserve funds.

President's report/OCPL Advisory Board

In Fulmer's absence, Ward reported that the Advisory Council sent letters to each library board president, encouraging the boards to support a letter writing campaign at their libraries. The letter was written by Council President Adria Ripka. The goal is to publicize the reduction of library funding as presented by Governor Pataki. All were in favor.

Director's report

- The library received a grant from the State of New York and supported by Senator John DeFrancisco in the amount of \$6500. The money will be used to help pay for making the public bathrooms more handicap accessible. The project will be coordinated by ARISE. The remaining costs will be funded with help by the Friends of the Library and operating budget.
- Assemblyman Brown has assured us that \$2500 will be granted to the library to cover the 5% reduction that Governor Pataki cut from the State budget.
- Public library systems will be recipients of thousands of free CDs as a result of a class-action suit filed by 43 states against music companies for "alleged price fixing." Liverpool Library will be receiving at least 290 CD titles. Libraries may add the CD's to their collections or they may sell them as long as the money received is used toward music related programs. The CD's may also be used as prizes at programs if the program is music related.
- Town of Clay Democratic Committee has booked the CCR to hold a showing of the film "Fahrenheit 9/11." A review of the meeting room booking policy was discussed. The board has asked for a review of the policy by legal counsel prior to the showing to be sure that it falls within the parameters of the policy. Some members of the Board were concerned about security issues and safety for staff and patrons.

Items for discussion and action

Retention of Security Camera Images Policy for Second Reading

Policy was tabled until the November Board Meeting for additional wording.

Facility Improvement Plan

- Bid Proposals for heating/cooling incremental units

Bid Proposals were received from Airside Technology Corporation, Charles Heating & Air Conditioning Co., Falso Heating & Sheet Metal, and Poestler & Jaeckle. After review of the bid packets by Elizabeth Dailey, Annika Dailey, Dorothy Morgan, and Martha Hopper, the recommendation went to Falso Heating for submitting the lowest most responsible bid.

Berryhill moved and Spado seconded to award the bid to Falso Heating Company (see attached).

On the motion: 5 ayes, 0 nays; motion carried.

Fund balance discussion

The Board was in agreement relating to the retirement issue that fund balance could be added to revenue to reduce the tax levy, or transferred from a reserve fund into a budgetary appropriation such as retirement if needed.

Board Operating Budget Schedule for 2005/2006

Spado moved and Ward seconded to adopt the Schedule as submitted.

On the motion: 5 ayes, 0 nays; motion carried

Preliminary discussion of 2005/06 Budget

The Board received copies of a preliminary draft working budget document. The trustees gave their recommendations on what they felt the overall percent increase in the tax levy should be. All were in agreement to keep it under the rate of inflation. Discussion ensued.

A Labor/Management Meeting will be held later in October to discuss the personnel piece of the budget.

Adjournment

Ward moved and Spado seconded the Board adjourn the meeting. All were in favor.

Vice-President Alessio adjourned the meeting at 8:15 pm

Respectfully submitted,

A handwritten signature in cursive script that reads "Dorothy Morgan". The signature is written in black ink and is positioned below the text "Respectfully submitted,".

Dorothy Morgan
Clerk to the Board of Trustees

Next Regular Board Meeting: Wednesday, November 3, 2004, at 7:00 p.m.