## MINUTES REGULAR MEETING OF THE LIVERPOOL PUBLIC LIBRARY BOARD OF TRUSTEES JUNE 1, 2005

The regular monthly meeting of the Board of Trustees of the Liverpool Public Library was held on Wednesday, June 1, 2005, in the Library pursuant to due notice to trustees.

The following members were present: Fulmer, Alessio, Dunstone, Ward, Spadafore, Spado. Berryhill arrived at 7:50 pm. Dunstone was excused at 7:40 pm.

Staff: Dailey, Director, and Morgan, Clerk to the Board

Others: Staff, Michelle Welcher.

Agenda Item A – The Regular Meeting was called to order at 7:05 pm. Fulmer welcomed Michelle Welcher as the Liverpool Public Library's newly elected trustee. Her term will begin July 1, 2005.

Agenda Item B – Salutation to the United States Flag

Agenda Item C – Correspondence folder circulated amongst the Board.

Agenda Item D – Staff Reports.

- Sprague informed the Board of the Adult Summer Reading Program being held at the library.

- On behalf of the Ladies Historical Society, Polly showed the trustees pins to honor the Village of Liverpool's 175<sup>th</sup> Anniversary.

- Fensterer reported on the Networld/Interop Networking Conference he attended.

Agenda Item E – Changes to the Agenda. On motion by Spadafore, seconded by Spado, an Executive Session was included on the Agenda for the purpose of discussing contract negotiations and management compensation for the 2005-06 fiscal year. The motion was approved unanimously.

Agenda Item F – Consent Agenda. Minutes of the Meeting of May 4, 2005; Bill lists for May. On motion by Spado, seconded by Dunstone, the Consent Agenda was approved unanimously.

Agenda Item G – Reports to the Board.

*Agenda Item G.1* – Treasurer's report. The Board received copies of the March Expenditure and Revenue Report from the LCSD. Dunstone reported on the library's financial status.

Agenda Item G.2 – President's report. Fulmer acknowledged the Dynix-ALA/APA

Award that Morgan received for Outstanding Achievement in Promoting Salaries and Status for Library Workers.

Agenda Item G.3 – Director's report. Dailey reported on the following:

• Update on the progress of the lighting project.

• Robert Freeman, Executive Director of the New York State Department's Committee on Open Government, presented a program at the library on the Open Meetings Law. Librarians Unlimited co-sponsored the event.

• The library's budget vote passed, Dailey welcomed Michelle Welcher to the Board.

• Regina Fredericks was promoted to Librarian III. Gina's internal title is Senior Coordinator for Information and Circulation Services. Martha Hopper was promoted to a Library Clerk III. Martha's internal title is Assistant Business Manager.

Agenda Item G.4 – OCPL & Advisory Board. No report.

Agenda Item H – Items for discussion and action

*Agenda Item I* – Surplus items. On motion by Spadafore, seconded by Spado the surplus list of items was approved as submitted. Motion was approved unanimously.

*Agenda Item 2* – Appointment of Nominating Committee for the election of officers. President Fulmer appointed herself as the nominating committee.

Agenda Item 3 – Consideration of recommendation for new roof and handicap accessibility from Clough Harbour. On motion by Spado, seconded by Berryhill, the Board approved the Director to pursue grant funding for a new roof and entryway. Discussion followed. Motion was approved unanimously. The Board discussed its concern over the projected fund balance through 2007.

*Agenda Item 4* – First Reading of Privacy Policy. On motion by Ward, seconded by Spadafore, the Privacy Policy was approved for first reading. Berryhill expressed concern over specific wording in the policy. Dailey will make the appropriate changes in the wording and present to the Board for second reading in July.

On the motion: 5 ayes, 1 opposed (Berryhill); motion carried.

*Agenda Item 5* – First Reading of Patron Code of Conduct Policy. On motion by Spadafore, seconded by Spado, the Patron Code of Conduct Policy was approved for first reading. Motion was approved unanimously.

Agenda I – Open Forum. No report

Agenda J – Board Forum. President Fulmer, on behalf of the Board, recognized

Berryhill's service and dedication to the library for the past five years. The Board presented Berryhill with a Certificate of Appreciation and a gift. A small reception followed.

Agenda Item K – Executive Session. President Fulmer stated the need to enter into Executive Session for the purpose of discussing contract negotiations and management compensation for the 2005-06 fiscal year with possible action to follow. On motion by Ward, seconded by Spadafore, an Executive Session was approved unanimously at 8:07 pm. The Board returned from Executive Session at 8:24 pm.

On motion by Berryhill, seconded by Ward the Board approved a 3% salary increase for management confidential personnel effective July 1, 2005. Motion was approved unanimously.

Agenda L – Adjournment. On motion by Spadafore, seconded by Alessio the Board adjourned the meeting. Motion was approved unanimously. President Fulmer adjourned the meeting at 8:25 pm.

Respectfully submitted, Dorothy Morgan Clerk to the Board

Reorganization Meeting: Wednesday, July 6, 2005 @ 7:00 pm. Regular Board Meeting: Wednesday, July 6, 2005 @ 7:00 pm.