

**MINUTES  
REGULAR MEETING  
LIVERPOOL PUBLIC LIBRARY  
FEBRUARY 4, 2015**

**Trustees present: Dodge, Spadafore, Spado, Dunstone, Alessio, and Bowers**

**Excused: Ward**

**Staff: Golden, Director; Morgan, Clerk to the Board**

**Staff member: Yvette Hewitt and Martha Hopper**

**Other: Mike Tremont, attorney for the library**

**REGULAR MEETING**

**A. CALL TO ORDER**

President Dodge called the regular meeting to order at 6:30p.m.

**B. SALUTATION TO THE FLAG**

**C. CORRESPONDENCE:** no correspondence

**D. AGENDA CHANGE:** No changes

**E. CONSENT AGENDA**

1. Approval of December 3, 2014 Regular Board Meeting Minutes

2. Approval of Monthly Bills for December and January

3. Transfers

Spado moved and Dunstone seconded to approve the Consent Agenda. All were in favor.

**EXECUTIVE SESSION:** President Dodge stated the need for an executive session for the purpose of a legal matter with no anticipated action to follow. Dunstone moved and Spadafore seconded to enter into an executive session for the purpose stated by Dodge. All were in favor.

President Dodge called an executive session at 6:31p.m. Mike Tremont was in attendance. Morgan and Golden were asked to attend.

Alessio made a motion and Bowers seconded to leave the executive session at 7:03 pm. All were in favor.

**F. REPORTS TO THE BOARD**

1. Treasurer's report: Dunstone reported on the library's financial status based on January 30, 2015 cumulative expenditure and revenue reports.

2. President's report: On behalf of the Board, Dodge extended best wishes to Morgan on her retirement effective March 27, 2015.

3. Director's report:

- ALA Midwinter Conference Report

- The first draft of Long Range Plans will be presented to the Board for first review in March

- Reorganization plans for the first floor are going well

- Golden has been included in the reference desk schedule on Fridays

- A follow-up meeting of the new Friends group will be held on February 11.

4. OCPL/Advisory Board: Dodge emailed the Board Minutes of January, and mentioned some highlights.

**G. ITEMS FOR DISCUSSION AND ACTION**

1. Policies for Second Reading:

Policy on Volunteers

Spado made a motion and Spadafore seconded to approve the Volunteer policy for second reading. No discussion. All were in favor. The policy was approved for second reading and final adoption

Request for Reconsideration

Spadafore made a motion and Dunstone seconded to approve the Request for Reconsideration policy for second reading. No discussion. All were in favor. The policy was approved for second reading and final adoption.

#### Surplus Furniture and Equipment

Dunstone made a motion and Spado seconded to approve the Surplus Furniture and Equipment policy for second reading. No discussion. All were in favor. The policy was approved for second reading and final adoption.

#### 2. Director's Budget Proposal 2015-2016

The following was presented to the Board for review and discussion:

- A narrative describing the overall budget expectations with explanations, justifications, and goals for the 2015-2016 fiscal year
- The proposed budget with narrative for each line
- A budget comparison of previous years showing approved and actual budgets

The second draft budget will have a lower tax cap levy in line with the 1.56% New York State Tax Cap, a fund balance analysis, and projections on the current 2014-2015 budget.

#### 3. Resolution regarding the tax cap override

Spadafore moved and Spado seconded to make the following resolution:

Whereas, the adoption of the 2015-2016 budget for the Liverpool Public Library may require a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c; and

Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a vote of sixty percent of qualified board members; now therefore be it

Resolved, that the Board of Trustees of the Liverpool Public Library voted and approved to exceed the tax levy limit for 2015-2016 by at least the sixty percent of the board of trustees as required by state law on February 4, 2015.

On the motion: 6 ayes, 0 nays; motion carried

H. OPEN FORUM: No report

I. BOARD FORUM: No report

J. EXECUTIVE SESSION: President Dodge stated the need to enter into an executive session for a personnel matter with no action to follow. Spado moved and Spadafore seconded to enter into an executive session for the purpose stated by Dodge. All were in favor. Morgan was excused. Golden was asked to attend.

President Dodge declared an executive session at 7:45 p.m.

Spado moved and Bowers seconded to leave the executive session at 8:15 p.m. and adjourn the meeting. All were in favor.

#### K. ADJOURNMENT

Dodge adjourned the meeting at 8:15 p.m.

Respectfully submitted,



Dorothy Morgan  
Clerk to the Board of Trustees