LIVERPOOL PUBLIC LIBRARY BOARD OF TRUSTEES MEETING January 2, 2002

Trustees present: Fulmer, Alessio, Ward, Dunstone, Spadafore, and Spado.

Excused: Berryhill.

Staff: Nottingham, Director, and Morgan, Clerk to the Board.

Others: staff.

Regular Meeting

Call to order

President Fulmer called the meeting to order at 7:00 p.m.

Salutation to the United States Flag

Open Forum

Fulmer welcomed Judy Rossoff, Head of Technical Services and Local History. Dailey reminded the Board of the magazine and paperback sale on January 12 at the library.

Consent Agenda

- Approval of December 5, 2001, Regular Board Meeting Minutes
- Approval of Monthly Bills for 12/6/01, 12/12/01, 12/20/01, and 12/28/01

Spado moved and Ward seconded to approve the items under Consent Agenda. All were in favor.

Reports to the Board

Treasurer's report

Dunstone reported on the library's financial status. The Board received copies of the October Revenue and Expenditure Report.

President's report

No report.

Director's report

- December's monthly statistical report showed a 21% increase in circulation.
- After thorough investigation and receipt of several request for proposals from telephone and telecommunication companies, the library has chosen AT&T for its T1 Internet Connection Service Provider and Adelphia Business Solutions for local, long distance and fax lines.

OCPL & Advisory Board

Search committee news:

Nottingham was asked to conduct a tour on January 11 and 12 of the library to seven candidates for the OCPL director position.

Items for discussion and action

Appointments for the library:

Ward moved and Spado seconded to appoint Elizabeth Dailey as the Records Access Officer.

On the motion: 6 ayes, 0 nays; motion carried

Ward moved and Spadafore seconded to appoint Debbie Mickle as the Records Administration Officer.

On the motion: 6 ayes, 0 nays; motion carried

Approval to fill vacant Librarian III position

Ward moved and Spadafore seconded to fill the vacant Librarian III position held by recent retiree Elaine Lyon. Nottingham provided justification for filling this position.

On the motion: 6 ayes, 0 nays; motion carried

02/03 budget

The Board received draft copies of the proposed 2002/03 budget. Discussion followed under Executive Session.

Board Forum

Nothing to report.

Executive Session

Fulmer stated that the Board has need to enter into executive session for the purpose of discussing the attorney proposals received, specific personnel issues as they relate to the 02/03 budget that may impact union negotiations; legal and real estate matters with possible action to follow. Spado moved and Spadafore seconded to enter into executive session for the purposes stated by Fulmer.

All were in favor. An executive session was declared at 8:05 pm.

The Board returned from executive session at 9:20 pm.

Nottingham presented the Board with a budget that showed a 7.8% overall increase. The Board unanimously agreed that the increase in property tax should be under 5%. Nottingham was directed to make the appropriate changes and present a revised budget at its February Board Meeting.

Spado moved and Spadafore seconded the Board adjourn the meeting. All were in favor.

Adjournment

Fulmer adjourned the meeting at 9:21 pm

Respectfully submitted,

Dorothy Morgan

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Clerk to the Board of Trustees

Next Regular Board Meeting: Wednesday, February 6, 2001 at 7:00 pm