



MINUTES
BOARD OF TRUSTEES MEETING
May 4, 2022
Carman Community Room

Trustees present: Budmen, Baker, Gouger, Hewitt, Hluchyj, McLaughlin,

Absent: Schapley

Members of the Public, and Staff: G. Wisniewski, Director; S. Reckhow, Asst Director; S. Smith, Business Manager; M. St.Leger, Clerk to the Board, K. Jensen, Comm. Specialist

PUBLIC HEARING:

President Budmen called the Public Hearing to order at 6:31 p.m.

The Liverpool Public Library budget that has been approved by the Board of Trustees and put before the voters of the Liverpool Central School District for fiscal year 2021-2022 is \$4,260,800. Discussion followed.

The public hearing was closed at 6:35pm

REGULAR MEETING

A. CALL TO ORDER: President Budmen called the meeting to order at 6:35 p.m.

B. SALUTE TO THE FLAG

C. ACCEPT APRIL MEETING MINUTES

D. CORRESPONDENCE: none

E. AGENDA CHANGES: none

F. REPORTS TO THE BOARD

1. Financial Report

- The Board received the Budget Status Reports through April 2022. These reports were previously distributed electronically.
- Bank Statements through February 2022 with balance reconciliations from LCSD were received and reviewed by the library's business office. The bank statements from Chase and Key are received by LCSD District Treasurer with the reconciliations being done by LCSD Account Clerk. The statements were on hand if called upon for Board review.
- The Independent Claims Auditor reviewed each invoice for the period of April 13, 2022, through May 4, 2022. Baker made a motion to authorize payment of the audited invoices and approve account transfers. McLaughlin seconded the motion.
Aye: Budmen, Baker, Gouger, Hewitt, Hluchyj, McLaughlin.
Final Resolution: Motion Carried

2. President's Report: LCSD Librarians would like to incorporate biennial Bresnahan Award in the 'Pool Pass.

3. Director's Report

- LCSD Board of Education is set to accept the piano donation at their next meeting.
- The NYS Construction grant for the Children's Room renovation needs to be closed out by June 2022. All expenses have been incurred and paid.
- Baldwinsville Public Library has an agreement for electricity through BOCES. LPL will explore a similar arrangement.
- Dean of the iSchool at Syracuse University, Raj Dewan, will be visiting LPL on Friday, May 6th with Onondaga County Library Board of Trustees President Jill Hurst-Wahl. Several members of the staff are graduates of the iSchool including the Director and the Assistant Director.
- Ashley McGraw received a Citation for Design from the AIA of Central New York for the LPL renovation.
- Wisniewski pointed out the list of community partners in the annual report and gave kudos to the staff who made these connections.

4. OCPL Report: OCPL is now fully staffed in sorting and delivery.

5. Trustees Advisory Council: Trustee Gouger is a member of the Trustees Advisory Council consisting of Trustees from area libraries. Gouger indicated a survey will be conducted of all trustees regarding training and recruitment.

G. ITEMS FOR ACTION AND DISCUSSION

1. Personnel Changes

PROMOTION

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Start Date</u>
McGregor, Deanna	Librarian II	\$27.63 p/h	5/9/2022

APPOINTMENTS

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Start Date</u>
Fox-Moore, Madison	Library Clerk I (PT)	\$13.20 p/h	5/2/2022
Meier, Robin	Library Clerk I (PT)	\$13.20 p/h	5/2/2022

RESIGNATION

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Pratt, Ursula	Librarian I (PTAN)	4/18/2022

TERMINATION

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Feagan-Allocco, Carey	Librarian I (PTAN)	4/18/2022
Horbock, Kristin	Library Clerk I (PTAN)	4/18/2022
Monroe, Eddie	Custodial Worker I (PTAN)	4/18/2022

Motion by Hewitt to accept the Personnel Changes as presented second by Baker.

Aye: Budmen, Baker, Gouger, Hewitt, Hluchyj, McLaughlin.

Final Resolution: Motion Carried

2. Code of Ethics and Conflict of Interest Policy for Second Reading and Final Approval

Motion to approve the policy for second reading and final approval by Gouger second by Hluchyj.

Aye: Budmen, Baker, Gouger, Hewitt, Hluchyj, McLaughlin.

Final Resolution: Motion Carried

3. Meeting Room Use Policy for Second Reading and Final Approval

Motion to approve the policy for second reading and final approval by Gouger second by Hluchyj.

Aye: Budmen, Baker, Gouger, Hewitt, Hluchyj, McLaughlin.

Final Resolution: Motion Carried

H. OPEN FORUM: no comments

I. BOARD FORUM:

- Budmen asked Hluchyj to speak about his recent induction into the NYS Outdoorsman Hall of Fame. Hluchyj was pleased to share details of the ceremony and the plaque which will be displayed at the Outdoorsman Museum in Vails Mills, NY.
- Budmen encouraged the board and staff to participate in the Memorial Day parade on Monday, May 30.

J. EXECUTIVE SESSION –

Budmen stated the need for an executive session to discuss a personnel matter related to a particular employee with no action to follow.

Gouger made a motion and Baker seconded to move into executive session at 7:06 p.m. with action to follow for the previously stated matter.

Aye: Budmen, Baker, Gouger, Hewitt, Hluchyj, McLaughlin.

Final Resolution: Motion Carried

St.Leger was asked to attend.

Baker made a motion to return from executive session at 8:08 p.m., seconded by Hewitt.

Aye: Budmen, Baker, Gouger, Hewitt, Hluchyj, McLaughlin.

Final Resolution: Motion Carried

Budmen made a motion to appoint Baker and Gouger to co-chair a committee to search for a Library Director which was seconded by Gouger.

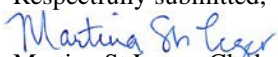
Aye: Budmen, Baker, Gouger, Hewitt, Hluchyj, McLaughlin.

Final Resolution: Motion Carried

A special Board Meeting was scheduled for Wednesday, May 25, 2022 at 6:30pm

K. ADJOURNMENT: The meeting was adjourned at 8:10 p.m.

Respectfully submitted,



Martina St.Leger, Clerk to the Board