



**MINUTES**  
**BOARD OF TRUSTEES MEETING**  
May 3, 2017  
Carman Community Room

**Trustees present: Dodge, MacLaughlin, Hluchyj, Budmen, Gutierrez, Schapley.**

**Excused: Spadafore**

**Staff: G. Wisniewski, Director; R. Davis; D. Morgan; M. St. Leger, Clerk to the Board**

**Others: Staff and community members**

**PUBLIC HEARING:**

President Dodge called the Public Hearing to order at 6:30 p.m. and closed after hearing no questions from those attending. The expenditure of Library funds being voted on for fiscal year 2017-2018 is \$3,966,100. MacLaughlin made a motion to close the Public Hearing, Shapley seconded. All were in favor.

**REGULAR MEETING**

**A. CALL TO ORDER**

President Dodge called the regular meeting to order at 6:33 p.m.

**B. SALUTE TO THE FLAG**

**C. CORRESPONDENCE:**

- Letter from Utica National with details of a dividend disbursement.

**D. AGENDA CHANGES: none**

**E. CONSENT AGENDA**

1. Approval of April 5, 2017 Regular Meeting Minutes
2. Approval of Monthly Bills for April

Hluchyj made a motion and Gutierrez seconded to approve the Consent Agenda. All were in favor.

**F. REPORTS TO THE BOARD**

**1. Staff Report – Sam Doyle**

Sam Doyle is a full-time student at Liverpool High School and a Part-time page at LPL. Doyle was a regular patron of the library and now enjoys his job shelving books, pulling holds and general organization. Doyle also assists Teen Librarian Connor with the Wednesday evening teen program.

**2. Treasurer's Report**

- The board received copies of the expenses and revenues through the end of April. Hluchyj reported on the library's finances as reflected in the reports. There was a conversation with Morgan and the Board regarding estimated financials through the end of the fiscal year.

**3. President's Report**

- Nothing to report.

**4. Director's Report**

- The Lobby Book sale brought in \$2,535.80 in April. The wishing well contained \$43.61. The gift shop brought in \$107.40. Patrons attending movies donated \$116.90, a program presenter donated \$50, and there was \$32.58 in the donation box. Patrons mailed in donation checks totaling \$275 in response to the Spring Program guide.
- The 2017-18 Budget information has been posted on the website. The budget flier is available in the library, and will be mailed to homes on Friday.
- Mark Bialczak shared the new website with the board and provided an update. Staff are in the process of transferring information from the present website and populating the new site. The next step will be to provide time for all LPL staff to become familiar with the new website before the official launch.

- A design for the Library 2 Go van was shared with the board. The book cart design is in the works and may include elements of the 2017 Spring Program guide.
- The Designer from Creative Library Concepts spent an entire day at the library and met with key employees. A new design of the first floor is expected soon. We anticipate a great deal of change in our library as this is the first major redesign since 1986.
- Annual Staff Service Awards and the Dolores “DT” Turcotte Award will be presented on Wednesday, May 10<sup>th</sup>.
- LPL in cooperation with LCSD and Best Buy has been selected for the Geek Squad Academy program. The program is limited to 200 students. Registration began on Monday, May 8<sup>th</sup>, and as of today there are only 40 spots left.
- We have a guest presenter at our May staff meeting. New York State Trooper Brian DeRochie, School and Community Outreach Coordinator, of Troop D will discuss workplace violence.
- Stephanie Zwolinski, Systems Librarian went to the Computers in Libraries conference in Washington DC recently. Zwolinski attended a presentation by Lee Rainie of Pew Research. Wisniewski shared a quote from Zwolinski’s report:

“His research is showing that the public continues to think highly of us, and that they trust us. They want us to become better, because they know how awesome we already are. They would like libraries to help with protecting online privacy. They value the library as a safe place, and they value the calm and ambience of a library as a reading space. They think of librarians as pathfinders, curators, and arbiters for trusted information in a time when they feel they are seeing a “weaponization of information”. They expect librarians to be Master Teachers, as Tech and as Data experts, in an age of lifelong learning. Rainie pointed out that, in a time of extreme change driven by technology and social norms, the public realizes that nobody has had to reinvent themselves more than libraries and librarians – therefore we are well-suited to providing the leadership and guidance that the public expects of us. *“Any day spent with librarians is a better day”* .... Lee Rainie”

#### 5. OCPL Report:

- Dodge emailed the board a written summary from the last meeting. One item of note is the presence of a trauma response team who can head off trouble before it begins at the Central Branch. The team seems to be a positive step. The Trauma Response Team (TRT) is an initiative funded by the City of Syracuse and the United Way of Central New York. [www.smnfswcc.org/trauma-response-team.aspx](http://www.smnfswcc.org/trauma-response-team.aspx)

#### G. ITEMS FOR ACTION AND DISCUSSION

1. Copyright Law Policy for Second Reading and Final Approval  
Gutierrez made a motion and Budmen seconded to approve the policy for second reading and final approval. All were in favor. Motion carries.
2. June 7, 2017 Board of Trustees Meeting  
Budmen made a motion and Hluchyj seconded to move the June Board of Trustees Meeting to June 14 at 6:30pm in the Sargent Meeting Room. All were in favor. Motion carries.

#### H. OPEN FORUM: nothing

#### I. BOARD FORUM: There was a discussion regarding possible communications tower being built on the west side of Tulip Street across from the library. There was clarification regarding Kronos invoices.

#### J. EXECUTIVE SESSION

Dodge stated the Board has need for an executive session for the purpose of discussing legal matters.

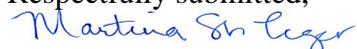
Budmen made a motion, Gutierrez seconded to enter into executive session at 7:25pm. with no action to follow. Morgan, Davis, and Wisniewski were asked to stay.

Schapley made a motion and Budmen seconded to leave executive session at 8:04pm.

#### K. ADJOURNMENT

MacLaughlin made a motion and Hluchyj seconded to adjourn. Dodge adjourned the meeting at 8:04 p.m.

Respectfully submitted,



Martina St.Leger, Clerk to the Board