

DRAFT

MINUTES REGULAR MEETING LIVERPOOL PUBLIC LIBRARY May 4, 2016

Trustees present: Dodge, Spadafore, Alessio, Spado, Dunstone, and MacLaughlin.

Excused: Bowers

Staff: G. Wisniewski, Director; M. St.Leger, Clerk to the Board

Others: Staff and community members

PUBLIC HEARING: President Dodge opened the Public Hearing at 6: 30 p.m. and closed after hearing no questions from those attending.

Spadafore made a motion to close the Public Hearing, Dunstone seconded. All were in favor.

The expenditure of Library funds being voted on for fiscal year 2016-2017 is \$3,899,000.

REGULAR MEETING

A. CALL TO ORDER

President Dodge called the regular meeting to order at 6:31 p.m.

B. SALUTE TO THE FLAG

C. CORRESPONDENCE: none

D. AGENDA CHANGES: none

E. CONSENT AGENDA

1. Approval of April 13, 2016 Regular Board Meeting Minutes

2. Approval of Monthly Bills for April.

Spadafore made a motion and MacLaughlin seconded to approve the Consent Agenda. All were in favor

F. REPORTS TO THE BOARD

1. Staff Report: Mark Bialczak

Bialczak has been hired as the Public Information Assistant and will report to work on May 16. Bialczak was welcomed by the Board and he is looking forward to getting to know the patrons of LPL.

2. Treasurer's Report:

- Dunstone reported on the library's financial status. The Board received copies of the expenditures and revenues through April. Dunstone reported the Tax rate increase will be miniscule.

3. President's Report

- Dodge commented on the Staff Awards ceremony held in April and stated it was very humbling to see how many people have dedicated many years to this library.
- Dodge (and a few of the Trustees) attended Rick Fensterer's retirement gathering and wishes him well.

4. Director's Report: In addition to the written report:

- The Lobby Book sale brought in \$2118.00 in April, while the wishing well had \$45.66. The gift shop total was \$102.35 and the donation box contained \$88.80 which includes \$58.25 from movie donations. Wisniewski reported on additional opportunities to generate a little more income and get out into the community to promote the library by attending area events such as the Village wide garage sale and a history event at the Gleason Mansion.
- Wisniewski provided an overview of the April statistics report.
- Spring break programs have been great with many kids visiting during spring break. Highlights were a visit from Max the Reptile Man and an OHA program with Dennis Connors about the Hotel Syracuse.
- Strategic Alliance with Lockheed Martin who funded a successful three day STEAM program held during spring break. We will be in contact with them moving forward for more programs which might include Lego robotics and science fairs.

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- Strategic Alliance – the Outreach Librarian met with BASCOL about taking programs to their location for the kids in their afterschool program.
 - Syracuse Chess Club is interested in starting a family chess night at the library with a focus on teaching people how to play chess.
 - Assemblywoman Pamela Hunter sent a nice congratulatory note regarding our grant award for the Origins of Jazz Series: From Ragtime to Swing; which was awarded through the CNY Arts (NYS Council on the Arts).
 - We are looking into SKARTS (Skaneateles Area Arts Council) grants which provide grants up to \$1,000 arts programs
 - We recently became aware of the Ryder fund at CNY Arts Foundation which will provide grants for construction of new buildings, additions, or renovations to existing facilities.
 - Staff Development Day was very successful, and many ideas were generated by the staff during the morning session led by David Bendekovic. We will be going through all the ideas to see which ones we can put into practice
 - We are in the process of canvassing to fill an open position in the computer services department.
 - During the month of May we are holding a 30 day wellness challenge for the staff.
 - Facilities update: The library received a Serviceberry Tree donated by the NYS Nursery and Landscaper Association which has recently been planted near the Wildlife Habitat Garden, and it's already blooming. We will be adding a bird house, a bird feeder and a pollinator. Signage will be added soon to make it an interactive educational space. Baby dinosaur egg seating should be installed soon in the garden area. The pot hole in the driveway will be repaired, and the driveway and garage will be sealed and striped before the book sale takes place.
 - Discussion regarding the recent PLA trip. The Board thanked Wisniewski for sharing the staff reports from the recent PLA conference, and stated the reports were very thorough and well done.
5. OCPL Report/Advisory Board: Dodge stated the reports were emailed to the board. The renovations at the Central branch are nearly complete and there should be a Grand Opening this summer.

G. ITEMS FOR DISCUSSION AND ACTION

1. Workplace Violence Policy: 1st reading
Spadafore made a motion and MacLaughlin seconded to approve the policy for first reading. All were in favor
2. Adopting New Board Policies: 1st reading
Dunstone made a motion and Spado seconded to approve the policy for first reading. All were in favor.

H. OPEN FORUM:

- Kay Budmen, Candidate for Trustee of the LPL Board of Trustees introduced herself to the board.
- HR Manager extended an invitation to the Board to join the wellness challenge.
- Administrative Assistant, Morgan, discussed her role with the board going forward.

I. BOARD FORUM: A reminder of the Budget and Trustee vote on May 17.

J. ADJOURNMENT

Spadofore made a motion and Dunstone seconded to adjourn. Dodge adjourned the meeting at 7:11 p.m.

Respectfully submitted,



Martina St.Leger, Clerk to the Board