



**MINUTES**  
**BOARD OF TRUSTEES MEETING**  
**June 1, 2016**  
**Carman Community Room**

**Trustees present: Dodge, Spadafore, Alessio, Spado, and Dunstone.**

**Excused: Bowers and MacLaughlin**

**Staff: G. Wisniewski, Director; M. St.Leger, Clerk to the Board**

**Others: Staff and community members**

**A. CALL TO ORDER**

President Dodge called the regular meeting to order at 6:30 p.m

**B. SALUTE TO THE FLAG**

**C. CORRESPONDENCE: none**

**D. AGENDA CHANGES: none**

**E. CONSENT AGENDA**

1. Approval of May 4, 2016 Regular Meeting Minutes
2. Approval of Monthly Bills for May
3. Transfers

Spadafore made a motion and Dunstone seconded to approve the Consent Agenda. All were in favor.

**F. REPORTS TO THE BOARD**

**1. Staff Report – Terri Carter, Library Clerk 1**

- Terri Carter is a Library Clerk I working in the Circulation department, and has been with the Library since the end of March. Carter is very happy working at the library and is loves getting to know the patrons.

**2. Treasurer’s Report**

- Dunstone reported on the library’s financial status. The Board received copies of the expenditures and revenues through May.

**3. President’s Report**

- Dodge congratulated the Administration and staff on the successful budget vote and stated the budget process was very smooth this year.
- Dodge recognized Dunstone and Alessio for their years of service to the Board and the Library, and stated the work they have done on behalf of the community is exemplary.

**4. Director’s Report**

- The Lobby Book sale brought in \$1,893.10 in May, while the wishing well had \$38.60. The gift shop total was \$105.35 and the donation box contained \$60.31 which includes \$45.00 from movie donations.
- Wisniewski provided an overview of the May statistics report.
- The Library is in the process of transitioning to Kronos, a web based time keeping system which will bring the library up to date with the Fair Library Standards Act. The goal is to be up and running by September.
- Strategic Plan Update. We have completed our statements; What We Believe in, Our Purpose, and How We See the Future. Going forward we will be fine tuning the three areas of focus for our strategic plan: Connecting the Community, Learning and Education, and Reimagining the Library. Action items in each

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area will be prioritized, and then owners and team members will be assigned, and a time frame for completion will be set. The time frame for these plans is over the next three years. Some items are already in progress. For example, we are already implementing a program in partnership with BASCOL.

- Spadafore inquired about the progress of the website redesign which is in progress.

### 5. OCPL Report:

- Dodge stated the reports were emailed to the board. The renovations at the Central branch are nearly complete and there should be a Grand Opening this summer. First floor opened. Many wheelchairs.
- OCPL is in the process of overhauling their website which is currently in beta testing with a launch planned in a few months.
- An OCPL Trustee has a health issue and will be absent for a few months. A get well card will be sent on behalf of the LPL Board.

## G. ITEMS FOR ACTION AND DISCUSSION

### 1. Budget vote results for 2016-2017: **passed**

Proposition 4: Liverpool Public Library funding

**YES: 1,074** NO: 320

Discussion followed about the budget and voting. The board has asked Wisniewski to discuss the possibility of having a polling location at the library with the LCSD Superintendent.

### 2. Board Nominating Committee for 2016-2017 officers

- Spadafore made a motion to nominate MacLaughlin and Spado to the nominating committee with recommendations to be presented on July 13

### 3. 2017 Closing Calendar

Spadafore made a motion and Alessio seconded to approve the Calendar for first reading. All were in favor.

### 4. Director's Future Projects Priority List

A list of projects were provided to each board member for consideration. Discussion followed.

### 5. Workplace Violence Policy for Second Reading

Spadafore made a motion and Alessio seconded to approve the policy for second reading and final adoption. All were in favor

### 6. Adopting New Board Policy for Second Reading

Dunstone made a motion and Alessio seconded to approve the policy for second reading and final adoption. All were in favor

## H. OPEN FORUM:

- John Hluchy, Trustee elect of the LPL Board of Trustees introduced himself to the board.

## I. BOARD FORUM:

- Alessio shared a few comments regarding his time spent serving on the library board. Alessio expressed his appreciation for the staff at the library and that serving on the board has always been a pleasure. Lastly, he wished everyone the best and stated the library is in very capable hands.
- Dunstone took the opportunity to share his thoughts about the library and offer a bit of history from the 42 years he spent serving as a trustee.

## J. ADJOURNMENT

Dunstone made a motion and Alessio seconded to adjourn. Dodge adjourned the meeting at 7:25 p.m.

Respectfully submitted,

*Martina St. Leger*

Martina St.Leger, Clerk to the Board