



BOARD OF TRUSTEES MEETING
Meeting Room at Village of Liverpool Hall
310 Sycamore St., Liverpool
Wednesday, July 10, 2019 at 6:30 p.m.

REORGANIZATIONAL MEETING 2019-2020

- A. CALL TO ORDER
- B. SALUTE TO THE FLAG
- C. ELECTION OF OFFICERS: Hewitt and Shapley representing the Nominating Committee will present the slate of officers and appointments for 2019-2020.
- D. APPOINTMENTS
 1. Clerk to the Board: Martina St.Leger
 2. Treasurer: Carol-Anne Mathews
 3. Independent Auditor: Insero & Co.
 4. Official Newspaper: The Post Standard
 5. Attorney: Robert Germain of Germain & Germain LLP, legal counsel, Labor Relations and employment matters
 6. Record Access Officer/FOIL officer: Martina St.Leger
 7. Records Retention Officer: Sheila Smith
- E. ADOPT 2020 ANNUAL CLOSING CALENDAR: Calendar was approved for First Reading in June with final adoption at the July Meeting
- F. DESIGNATE MEETING DAYS
- G. SET PETTY CASH-ON-HAND AMOUNT
- H. SET MILEAGE REIMBURSEMENT RATE: The standard mileage rate for the use of a car (also vans, pickups or panel trucks) will be 58 cents per mile for the calendar year 2019. The standard mileage rate is likely to change on January 1, 2020.
- I. APPROVAL OF CHASE AND KEY BANK WITH AUTHORIZED SIGNATURES
- J. APPROVAL OF SALARY SCHEDULE: Civil Service Requirement
- K. TRUSTEE AND ADMINISTRATOR POLICY AFFIRMATION AND DISCLOSURE STATEMENT: Annual Conflict of Interest Policy
- L. ADJOURNMENT



BOARD OF TRUSTEES MEETING
Meeting Room at Village of Liverpool Hall
310 Sycamore St., Liverpool
Wednesday, July 10, 2019 at 6:30 p.m.

REGULAR MEETING

A. CALL TO ORDER

B. CORRESPONDENCE

C. AGENDA CHANGES

D. CONSENT AGENDA

1. Approval of June 12, 2019 Regular Meeting Minutes
2. Approval of Invoices for June 12, 2019 through July 10, 2019

E. REPORTS TO THE BOARD

1. Treasurer's Report
2. President's Report
3. Director's Report
4. OCPL Report

F. ITEMS FOR ACTION AND DISCUSSION

1. Personnel
2. Smoking Policy for Second Reading and Final Approval.

G. OPEN FORUM

H. BOARD FORUM

I. EXECUTIVE SESSION – *personnel matter*

J. ADJOURNMENT