



**BOARD OF TRUSTEES MEETING  
Carman Community Room  
Wednesday, July 14, 2017 at 6:30 p.m.**

**REORGANIZATIONAL MEETING 2017-2018**

- A. CALL TO ORDER
- B. SALUTE TO THE FLAG
- C. OATH OF OFFICE: The Oath of Office will be administered to Dorianne Gutierrez, Yvette Hewitt, Mary Schapley
- D. ELECTION OF OFFICERS: Budmen and Spadafore representing the Nominating Committee will present the slate of officers and appointments for 2017-2018.
- E. APPOINTMENTS
  1. Financial Officer: TBD
  2. Clerk to the Board: Martina St.Leger
  3. Treasurer: Carol-Anne Mathews
  4. Internal Auditor: Sherry Chaar
  5. Official Newspaper: The Post Standard
  6. Attorney: Michael Tremont of the law firm of Costello, Cooney & Fearon, LLP, legal counsel, Labor Relations and employment matters
  7. Record Access Officer/FOIL officer: Martina St.Leger
  8. Records Retention Officer: Martha Hopper
- F. ADOPT 2018 ANNUAL CLOSING CALENDAR: Calendar was approved for First Reading in June with final adoption at the July Meeting
- G. DESIGNATE MEETING DAYS
- H. SET PETTY CASH-ON-HAND AMOUNT
- I. SET MILEAGE REIMBURSEMENT RATE: The standard mileage rate for the use of a car (also vans, pickups or panel trucks) will be 53.5 cents per mile for the calendar year 2017. The standard mileage rate is likely to change on January 1, 2018.
- J. APPROVAL OF CHASE AND KEY BANK WITH AUTHORIZED SIGNATURES
- K. APPROVAL OF SALARY SCHEDULE: Civil Service Requirement
- L. TRUSTEE AND ADMINISTRATOR POLICY AFFIRMATION AND DISCLOSURE STATEMENT: Annual Conflict of Interest Policy
- M. ADJOURNMENT



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**REGULAR MEETING**

- A. CALL TO ORDER
- B. CORRESPONDENCE
- C. AGENDA CHANGES
- D. CONSENT AGENDA
  - 1. Approval of June 14, 2017 Regular Meeting Minutes
  - 2. Approval of Monthly Bills for June
- E. REPORTS TO THE BOARD
  - 1. Treasurer's Report
  - 2. President's Report
  - 3. Director's Report
  - 4. OCPL Report
- F. ITEMS FOR ACTION AND DISCUSSION
  - 1. Freedom of Information Policy for Second Reading and Final Approval.
  - 2. Credit Card Policy for Second Reading and Final Approval.
  - 3. Approval of the CSEA Contract effective July 1, 2017 through June 30, 2020
  - 4. Approval of non-bargaining unit employees' (management & substitutes) raises and benefits
- G. OPEN FORUM
- H. BOARD FORUM
- I. EXECUTIVE SESSION
- J. ADJOURNMENT