



**BOARD OF TRUSTEES MEETING**  
**Wednesday, April 14, 2021 at 6:30 p.m.**  
**Via Zoom and Streamed on YouTube**

**REGULAR MEETING**

- A. CALL TO ORDER
- B. SALUTE TO THE FLAG
- C. ACCEPT MARCH MEETING MINUTES
- D. CORRESPONDENCE
- E. AGENDA CHANGES
- F. REPORTS TO THE BOARD
  - 1. Financial Report
    - a. Approval of Monthly Bills for March 11, 2021 – April 13, 2021
    - b. Approval of Transfers
  - 2. President’s Report
    - a. Board Oversight of Library Finances
    - b. Update LPL BOT By-Laws
  - 4. Director’s Report
  - 5. OCPL Report
- G. ITEMS FOR ACTION AND DISCUSSION
  - 1. Personnel
  - 2. Surplus List
  - 3. Privacy Policy for First Reading
  - 4. Surplus Furniture and Equipment Policy for First Reading
  - 5. Employee Handbook
  - 6. Director’s 2021-2022 Budget –Final Draft
  - 7. Public Hearing and May BOT Meeting
- H. OPEN FORUM
- I. BOARD FORUM
- J. EXECUTIVE SESSION – *if needed*
- K. ADJOURNMENT



## MINUTES BOARD OF TRUSTEES MEETING

March 10, 2021  
via Zoom, YouTube

**Trustees present: Budmen, MacLaughlin, Baker, Gouger, Hewitt, Hluchyj and Schapley**  
**Staff: G. Wisniewski, Director; S. Reckhow, Asst. Director; S. Smith, Admin. Asst.;**  
**M. St. Leger, Clerk to the Board**

### REGULAR MEETING

- A. CALL TO ORDER: President Budmen called the regular meeting to order at 6:31 p.m.
- B. SALUTE TO THE FLAG
- C. ACCEPT FEBRUARY MEETING MINUTES.
- D. CORRESPONDENCE: none
- E. AGENDA CHANGES: none

#### F. REPORTS TO THE BOARD

##### 1. Staff Report – Katherine Jensen, Public Information Specialist

The board welcomed Katherine Jensen who joins Liverpool Public Library from OCM BOCES where she supported school districts and Superintendents with developing their marketing and communication plans. Jensen plans to start with growing LPL's message to the community about all the wonderful programs the library has to offer.

##### 2. Financial Report

- The Board received the Budget and Revenue Status Report through February. These reports were previously distributed electronically.
- Bank Statements through December 2020 with balance reconciliations from LCSD were received and reviewed by the library's business office. The bank statements from Chase and Key are received by LCSD District Treasurer with the reconciliations being done by LCSD Account Clerk. The statements were on hand if called upon for Board review.
- MacLaughlin initiated a discussion regarding the year-to-date vs the estimate for revenue. Smith indicated we received the state construction grant from the library renovation which accounted for the large increase in state aid. An updated accounting of the fund balance will be provided to the board during the April BOT meeting.
- Hewitt reviewed each invoice and corresponding account code prior to the meeting and recommended the board authorize payment of invoices dated February 11, 2021 through March 10, 2021.  
MacLaughlin seconded the motion.  
Aye: Budmen, MacLaughlin, Baker, Gouger, Hewitt, Schapley.  
Final Resolution: Motion Carried

##### 3. President's Report:

- Budmen followed up on the discussion from the February meeting regarding the claims audit process and the board's responsibility. A letter of inquiry was sent to two school district public libraries previously audited where Board Oversight was highlighted: Dunham Public Library and Fulton Public Library. Each library was asked to share any steps they have taken to satisfy the auditors recommendations. The board thoroughly discussed which options might be available to the board from hiring a claims auditor to additional training for board members. Budmen, MacLaughlin, Reckhow, and Wisniewski will meet with LPL's legal counsel and request an opinion regarding legal options and next steps.
- During the discussion, Baker noted a concern regarding Article III, Section 1, of the LPL By-Laws states "The Liverpool Central School District will provide the Claims Audit procedure." Budmen asked the matter to be added to the President's Report for the April BOT Meeting.
- New York State Senator Sean Ryan, NYS Senate Libraries Chair, is seeking nominations for outstanding librarian until March 31, 2021. One person will be selected in each region to receive a special recognition.

##### 4. Director's Report

- Quarantine time for returned materials has been reduced from seven to four days on Monday, March 8<sup>th</sup>.
- We are investigating alternatives to the annual book sale, including a few smaller book sales in the Carmen Community Room. Our book donations remain closed. Options for book donations are listed on the website.
- Reckhow provided an update on the Children's Room renovation plans. Shelving has been ordered and is expected in late April or early May. Furniture fabrics and finishes are being finalized. Work should be completed by June 30<sup>th</sup>.

- We continue to explore student library cards. A committee of LPL employees have met to create an ideal program for students. The team has presented their recommendations to Wisniewski and Reckhow. LPL has confirmed what is possible within the Polaris catalog system. Next steps are to determine what is possible with the school district. The goal is for every student to have library access from the first day of kindergarten through graduation.

5. OCPL Report: no report.

## G. ITEMS FOR ACTION AND DISCUSSION

### 1. Personnel Changes

#### TERMINATION

Name	Position	Effective Date
Reid, Lonnell	Custodial Worker (PTAN)	2/10/2021

Motion to accept the Personnel Changes as presented by Gouger, second by Baker.

Aye: Budmen, MacLaughlin, Baker, Gouger, Hewitt, Hluchyj.

Final Resolution: Motion Carried

### 2. Grievance Procedure for Second Reading and Final Approval

Motion to accept the policy for second reading and final approval by Hewitt, second by Baker.

Aye: Budmen, MacLaughlin, Baker, Gouger, Hewitt, Hluchyj.

Final Resolution: Motion Carried

### 3. Whistleblower Policy for Second Reading and Final Approval

Motion to accept the policy for second reading and final approval by Gouger, second by Hluchyj.

Aye: Budmen, MacLaughlin, Baker, Gouger, Hewitt, Hluchyj.

Final Resolution: Motion Carried

### 4. 2020 Annual Report for Public and Association Libraries

Motion by MacLaughlin to accept the 2020 Annual Report for Public and Association Libraries as presented, second by Hluchyj.

Aye: Baker, MacLaughlin, Budmen, Gouger, Hewitt, Hluchyj.

Final Resolution: Motion Carried

### 5. Prescription Coverage

RESOLVED, the Board of Trustees of the Liverpool Public Library hereby authorizes a change in the Library's contribution rate for pharmacy benefits. The Library will contribute 90% for individual plan holders and 85% for family plan holders effective July 1, 2021.

Motion by Baker to approve the resolution, second by Gouger.

Aye: Baker, MacLaughlin, Budmen, Gouger, Hewitt, Hluchyj.

Final Resolution: Motion Carried

### 6. Board of Trustees Election, Open Seats

MacLaughlin will not be running for another term on the LPL Board. Budmen has indicated she will run again 5-year term. Petitions will be available at the LCSD District office beginning Monday, March 15. The required number of signatures for the petition is 25. Petitions must be returned to the district office by 5pm on April 19, 2021.

### 7. Director's 2021-2022 Budget – Third Draft

The Trustees discussed their goals for the 2021-2022 budget with the Director and Assistant Director.

H. OPEN FORUM: no comments

I. BOARD FORUM: Baker stated it was a pleasure serving on the board with MacLaughlin and Hluchyj.

J. ADJOURNMENT: The meeting was adjourned at 8:04 p.m.

Respectfully submitted,

Martina St. Leger, Clerk to the Board

LIVERPOOL CENTRAL SCHOOL DISTRICT  
TREASURER'S REPORT  
January 31, 2021

Part A: Bank Reconciliation

ACCOUNT	BANK BALANCE	DEPOSIT IN TRANSIT	OUTSTANDING CHECKS	LEDGER BALANCE
<u>JP MORGAN CHASE</u>				
School Lunch XXX XXX 0904	\$1,429,576.01	\$60.65	\$0.00	\$1,429,636.66
General MM XXX-XX6788	\$46,371,510.38	\$0.00	\$0.00	\$46,371,510.38
Reserve MM XXX-XX3311	\$14,328,870.53	\$0.00	\$0.00	\$14,328,870.53
General Disb. NOW XXX-XX5257	\$5,693,998.05	\$0.00	\$0.00	\$5,693,998.05
Gen. Disbursing XXX-XX1486	\$0.00	\$0.00	\$2,061,293.26	-\$2,061,293.26 (1)
Public Library savings XXX-XX8316	\$2,424,786.43	\$0.00	\$0.00	\$2,424,786.43
Expendable Trust XXX-XXX7906	\$175,100.78	\$0.00	\$0.00	\$175,100.78
Capital Fund MM XXX-XX8251	\$10,857,418.80	\$0.00	\$0.00	\$10,857,418.80
Benefit Funding Account XXX-XX5230	\$50,000.00	\$0.00	\$0.00	\$50,000.00
<u>CITIZENS BANK</u>				
General Fund XXXXXX-162-4	\$4,278,509.55	\$0.00	\$0.00	\$4,278,509.55
<u>M &amp; T</u>				
Capital Fund MM XXXXXXXXXX6329	\$708,553.79	\$0.00	\$0.00	\$708,553.79
General Fund MM XXXXXXXXXX5708	\$2,297,786.23	\$0.00	\$0.00	\$2,297,786.23
<u>KEYBANK</u>				
General fund XXX-XX611-2	\$3,216,107.45	\$0.00	\$0.00	\$3,216,107.45
Public Library NOW XXX-XX0061	\$502,766.67	\$0.00	\$0.00	\$502,766.67
<b>TOTALS</b>	<b>\$92,334,984.67</b>	<b>\$60.65</b>	<b>\$2,061,293.26</b>	<b>\$90,273,752.06</b>

- (1) The General Disbursement account is the account through which most district checks are paid. The account will reflect any outstanding checks and will show a negative general ledger balance. The money to cover the outstanding obligations is transferred into the NOW account by the district. The bank transfers money from the NOW account into the General Disbursement account as checks are presented for payment. District personnel ensure sufficient funds are available in the NOW account to cover checks clearing. JPMorgan Chase Bank requires an \$800,000 compensating balance in this account at all times and the two accounts will always have a combined balance of at least \$800,000 on this report.

TREASURER'S REPORT page 2

Part B: Cash Position by Fund

FUND	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	ENDING BALANCE
General & Trust and Agency	\$70,776,404.37	\$13,154,038.68	\$11,771,054.95	\$72,159,388.10
School Lunch	\$1,173,534.60	\$256,102.06	\$0.00	\$1,429,636.66
Special Aid	\$0.00	\$64.00	\$64.00	\$0.00
Capital, Cap Int & Debt Serv.	\$16,661,632.60	\$576.47	\$843,741.61	\$15,818,467.46
Public Library	\$3,278,741.52	\$3,932.18	\$355,120.60	\$2,927,553.10

I certify that each of the above accounts have been reconciled to the bank balance.

*Carol-Anne M. Matthews*

Treasurer

Note: Additional district funds of \$651,900 are held by Excellus as a required cash advance for health self-insurance.

Part C: Collateral Statement

ACCOUNT	BANK BALANCE	FDIC	COLLATERAL	OVER (SHORT)
<b>JP MORGAN CHASE</b>				
School Lunch	1,429,576.01			
General MM	46,371,510.38			
Reserve MM	14,328,870.53			
General Disb NOW	5,693,998.05			
General Disbursing	0.00			
Public Library Savings	2,424,786.43			
Expendable Trust	175,100.78			
Capital Fund MM	10,857,418.80			
Benefit Funding Account	\$50,000.00			
TOTAL	81,331,260.98	500,000.00	83,779,119.30	2,947,858.32
<b>CITIZENS BANK</b>				
General fund	4,278,509.55	250,000.00	4,109,079.03	80,569.48
<b>M &amp; T</b>				
Capital MM	708,553.79			
General MM	2,297,786.23			
TOTAL	3,006,340.02	250,000.00	2,811,258.86	54,918.84
<b>KEYBANK</b>				
General Fund MM	3,216,107.45			
Public Library NOW	502,766.67			
TOTAL	3,718,874.12	500,000.00	3,469,776.97	250,902.85
<b>TOTAL</b>	<b>\$92,334,984.67</b>	<b>\$1,500,000.00</b>	<b>\$94,169,234.16</b>	<b>\$3,334,249.49</b>

# LIVERPOOL CENTRAL SCHOOL DISTRICT

Budget Status Report As Of: 04/07/2021

Fiscal Year: 2021

Fund: L PUBLIC LIBRARY

Budget Account	Description	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
160 Non-Instructional Salarie		2,097,000.00	1,392,854.74	61,441.17	364,081.45	340,063.81
200 Furniture & Equipment		50,000.00	7,726.72	0.00	0.00	42,273.28
400 Contractual		342,150.00	157,617.10	0.00	0.00	184,532.90
450 Supplies		369,700.00	189,357.43	0.00	0.00	180,342.57
810 Employee Retirement		230,000.00	158,735.64	7,382.60	47,702.38	23,561.98
830 Social Security		160,500.00	103,104.66	4,466.33	27,852.26	29,543.08
840 Workers Compensation		25,000.00	22,088.00	0.00	0.00	2,912.00
850 Unemployment Insurance		1,000.00	1,264.06	0.00	0.00	-264.06
860 Health Insurance		864,450.00	582,015.22	0.00	0.00	282,434.78
950 Transfer to Capital Fund		0.00	0.00	0.00	0.00	0.00
<b>Total PUBLIC LIBRARY</b>		<b>4,139,800.00</b>	<b>2,614,763.57</b>	<b>73,290.10</b>	<b>439,636.09</b>	<b>1,085,400.34</b>

# LIVERPOOL CENTRAL SCHOOL DISTRICT

Revenue Status Report As Of: 04/01/2021

Fiscal Year: 2021

Fund: L PUBLIC LIBRARY

Revenue Account	Subfund	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
1001-000		Real Property Taxes	3,890,400.00	0.00	3,890,400.00	3,889,781.22	618.78	
1081-000		Contrib in Lieu of Taxes	65,000.00	0.00	65,000.00	19,468.77	45,531.23	
2082-000		Library Charges	33,000.00	0.00	33,000.00	918.83	32,081.17	
2401-000		Interest Earnings	1,400.00	0.00	1,400.00	136.79	1,263.21	
2680-000		Insurance Recoveries	0.00	0.00	0.00	0.00		
2703-VCK		Outstanding Check P/Y	0.00	0.00	0.00	0.00		
2705-000		Gifts and Donations	18,000.00	0.00	18,000.00	55,495.21		37,495.21
2705-DJB		Gifts and Donations-Boyce	0.00	0.00	0.00	0.00		
2760-000		Other Than LLIA Grants	0.00	0.00	0.00	7,004.19		7,004.19
2770-000		Other Unclassified	48,000.00	0.00	48,000.00	564.76	47,435.24	
2770-ADJ		Misc. Short and Over	0.00	0.00	0.00	0.05		0.05
3840-000		State Aid for Libraries	1,000.00	0.00	1,000.00	196,117.00		195,117.00
3840-A01		System Cash Grant	38,000.00	0.00	38,000.00	0.00	38,000.00	
5999-000		Appropriated Fund Balance	0.00	0.00	0.00	0.00		
<b>Total PUBLIC LIBRARY</b>			<b>4,094,800.00</b>	<b>0.00</b>	<b>4,094,800.00</b>	<b>4,169,486.82</b>	<b>164,929.63</b>	<b>239,616.45</b>

**Selection Criteria**

Criteria Name: Last Run  
As Of Date: 04/01/2021  
Sort by: Fund  
Printed by Sheila Smith

\* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

**Liverpool Public Library  
Budget Transfers**

Account Number	Description	Explanation of Transfer	Transfer from Amount	Transfer to Amount
7410-160-16072	Account Clerk II	Position not filled	\$12,800	
7410-160-16131	LAN Support Specialist	Position not filled	\$35,000	
7410-160-16139	Librarian Assistant	Position not filled	\$5,000	
7410-160-16140	Page	Positions not filled	\$80,000	
7410-160-16141	Librarian I	Librarian I promoted to Librarian II	\$42,800	
7410-160-16149	Personnel Aide	Position not filled	\$7,000	
7410-160-16150	Personnel Analyst	Position not filled	\$18,900	
7410-160-16081	Administrative Asst.	Promotion		\$6,500
7410-160-16083	Administrative Aide	Added position		\$25,000
7410-160-16120	Public Info. Specialist	Payout for Long Term Employee		\$6,500
7410-160-16142	Librarian II	Librarian I promoted to Librarian II		\$12,000
7410-160-16145	Library Clerk III	Payout for Long Term Employees		\$18,500
7410-160-16152	Custodial Worker	Payout for Employee		\$5,000
7410-160-16199	Extra Pay	Cover new health opt out payments		\$3,000
7410-200-20201	Office Furniture	Children's room shelving and furniture		\$95,000
7410-400-40435	Contract Cloud Hardware	Increase cost		\$1,000
7410-450-45331	Network Software	Increase service and cost		\$3,000
9050-850-0000	Unemployment Insurance	Cover cost		\$1,000
9060-860-0000	Hosp Med Dent Ins	Cover increase cost		\$25,000
<b>Total</b>			<b>\$201,500</b>	<b>\$201,500</b>

**APRIL TRANSFER CORRECTION**

LIVERPOOL PUBLIC LIBRARY

BOARD OF TRUSTEES APPROVED: 4/14/2021

Authorized Signature \_\_\_\_\_  
 Title \_\_\_\_\_  
 Date \_\_\_\_\_



## PERSONNEL CHANGES

### RESIGNATION

**Name**

Osmanovic, Adem

Sharp, Laurel

**Position**

Guard (PTAN)

Librarian I (PT)

**Effective Date**

3/26/2021

5/27/2021

# Surplus Equipment List

April 2021

<b>Fixed Inv. ID</b>	<b>Date Acquired</b>	<b>Item Description</b>	<b>Reason for Surplus</b>
23405	May 10, 2013	iMac 21"	Failed harddrive
23497	Jun 15, 2016	Envisionware ELO Desktop	Replaced
23426	Jun 13, 2014	Dell Optiplex 9020 AIO	Power Failure
23334	Jun 14, 2010	MacBook	Outdated
23342	Jun 15, 2010	MacBook	Outdated
23338	Jun 16, 2010	MacBook	Outdated
23340	Jun 17, 2010	MacBook	Outdated

**Liverpool Public Library  
Board Policy**

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*PRIVACY POLICY*

First Reading: 04.14.2021

Confidentiality of library records is covered in NY CLS § 4509 (2001).

Privacy and confidentiality protections are part of library procedures. The library protects the privacy and confidentiality of children as well as adults.

The library collects only that personally identifiable information about users that is needed for the functioning of the library and its Web site. The library retains personally identifiable information about users only as long as it is needed for library functions.

The library does not disclose or distribute users' names, postal addresses, e-mail addresses, phone numbers, borrower records, computer use records or other personal information to outside parties unless required to do so pursuant to subpoena, court order or where otherwise required by law, or needed for the proper functioning of the library. The library will examine any such process, order, or subpoena to determine that a proper showing of good cause has been made in a court of competent jurisdiction.

The Liverpool Public Library Board of Trustees endorses "Privacy: An Interpretation of the *Library Bill of Rights*" amended by the American Library Association Council July 1, 2014.

**Liverpool Public Library  
Board Policy**

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**SURPLUS FURNITURE &  
EQUIPMENT**

First Reading: 04.14.2021

Furniture and equipment that are obsolete and cannot be salvaged or utilized effectively or economically by the library shall be declared surplus by the Board of Trustees. Such furniture and equipment shall be evaluated as to potential for generating revenue.

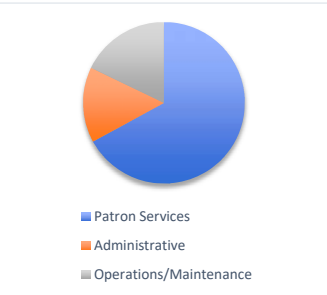
If it is determined that the items are in a saleable condition, they can be stored until enough items are gathered to have a sale of surplus furniture and equipment to the general public.

Items that may be difficult to sell to the general public may be sold to scrap metal dealers, liquidators, auction houses, or online. If items are broken or not worthy of being salvaged for a sale, they may be discarded.

Staff may purchase items under the same conditions and terms as the general public.

Items may be donated to public or not-for-profit schools and agencies.

Description	20/21 Approved	21/22 Projected
<b>PATRON SERVICES AND PROGRAMS</b>		
Audio and Video Media	\$ 90,000.00	\$ 90,000.00
Audio Visual Supplies	\$ 4,000.00	\$ 4,000.00
Computer Hardware	\$ 25,000.00	\$ 42,500.00
Computer Software	\$ 5,000.00	\$ 15,000.00
Conference	\$ 6,000.00	\$ 10,000.00
Consultant & Professional fees	\$ 20,000.00	\$ 23,000.00
Continuing Education	\$ 3,000.00	\$ 3,000.00
Database/software maintenance	\$ 52,000.00	\$ 57,000.00
Data Processing Supplies	\$ 10,000.00	\$ 10,000.00
Electronic Databases	\$ 37,200.00	\$ 45,000.00
General Supplies	\$ 6,000.00	\$ 7,000.00
Library Books, ebooks	\$ 132,000.00	\$ 135,000.00
Library Supplies	\$ 33,000.00	\$ 35,000.00
Mileage and Travel	\$ 3,375.00	\$ 3,800.00
Postage	\$ 11,500.00	\$ 12,000.00
Selected Projects	\$ 9,500.00	\$ 11,000.00
Subscriptions	\$ 12,000.00	\$ 12,000.00
Tuition Reimbursement	\$ 1,000.00	\$ 1,000.00
<b>Total Expenses</b>	<b>\$ 460,575.00</b>	<b>\$ 516,300.00</b>



Patron Services and Programs at 64% represents a major portion of the 2021-2022 budget. This includes expenses related to books, DVDs, CDs, program presenter fees, computer database and software

Salaries/Social Security	\$ 1,468,325.00	\$ 1,388,930.00
Benefits	\$ 711,393.00	\$ 762,300.00
<b>Patron Services Total</b>	<b>\$ 2,640,293.00</b>	<b>\$ 2,667,530.00</b>

64%

<b>ADMINISTRATIVE</b>		
Board Expenses	\$ 2,000.00	\$ 2,000.00
Consultant & Professional fees	\$ 12,000.00	\$ 13,000.00
Database/software maintenance	\$ 5,100.00	\$ 5,100.00
Election Expenses	\$ 1,000.00	\$ 1,000.00
Fees	\$ 4,000.00	\$ 4,000.00
Insurance Director's & Officers	\$ 2,800.00	\$ 2,800.00
Memberships	\$ 800.00	\$ 800.00
Mileage and Travel	\$ 175.00	\$ 200.00
<b>Total Expenses</b>	<b>\$ 27,875.00</b>	<b>\$ 28,900.00</b>
Salaries/Social Security	\$ 406,890.00	\$ 376,890.00
Benefits	\$ 197,000.00	\$ 207,900.00
<b>Administrative Total</b>	<b>\$ 631,765.00</b>	<b>\$ 613,690.00</b>

Administrative represents 15% of the 2021-2022 budget. Administrative costs include legal, consultation and insurance expenses along with office and administration staff.

<b>OPERATIONS/MAINTENANCE</b>		
Cloud Service Hardware	\$ 5,000.00	\$ 9,000.00
Computer Software	\$ 4,000.00	\$ 5,000.00
Computer Hardware	\$ 25,000.00	\$ 42,500.00
Custodial Supplies	\$ 20,500.00	\$ 22,000.00
Database/software maintenance Fees	\$ 22,900.00	\$ 27,900.00
Electric & Gas	\$ 35,000.00	\$ 35,000.00
Fees	\$ 26,000.00	\$ 26,000.00
Insurance	\$ 22,500.00	\$ 23,200.00
Maint & Lg. Equip Repair	\$ 28,000.00	\$ 28,000.00
Network Software	\$ 16,000.00	\$ 22,000.00
Other Equipment Repair	\$ 22,000.00	\$ 22,000.00
Rentals	\$ 24,000.00	\$ 26,000.00
Telecommunication Service	\$ 20,000.00	\$ 22,000.00
Water	\$ 2,500.00	\$ 2,500.00
Workers Compensation	\$ 25,000.00	\$ 25,000.00
Unemployment Insurance	\$ 1,000.00	\$ 5,000.00
<b>Total Expenses</b>	<b>\$ 299,400.00</b>	<b>\$ 343,100.00</b>
Salaries/Social Security	\$ 382,285.00	\$ 330,680.00
Benefits	\$ 186,057.00	\$ 184,800.00
<b>Operations Total</b>	<b>\$ 867,742.00</b>	<b>\$ 858,580.00</b>
<b>Total Expenses</b>	<b>\$ 787,850.00</b>	<b>\$ 888,300.00</b>

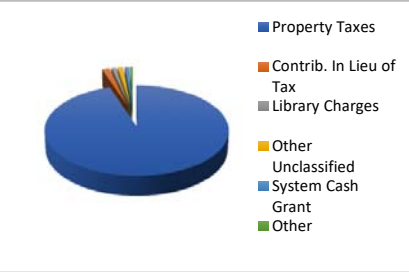
Operations/Maintenance represents 21% of the 2021-2022 budget. Included in this portion of the budget are building and equipment maintenance and rental fees, service contracts, computer hardware, network software, support staff, maintenance supplies and

Expenses	\$ 787,850.00	\$ 888,300.00
Salaries	\$ 2,257,500.00	\$ 2,096,500.00
Benefits	\$ 1,094,450.00	\$ 1,155,000.00

<b>Total Budget</b>	<b>\$ 4,139,800.00</b>	<b>\$ 4,139,800.00</b>
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- difference

REVENUES	20/21 proposed	21/22 projected
Property Taxes	\$ 3,890,400.00	\$ 3,890,400.00
Contrib. In Lieu of Tax	\$ 65,000.00	\$ 65,000.00
Library Charges	\$ 33,000.00	\$ 15,000.00
Interest Earnings	\$ 1,400.00	\$ 1,000.00
Gifts & Donations	\$ 18,000.00	\$ 18,000.00
Other than LLIA Grants		
System Cash Grant	\$ 38,000.00	\$ 30,000.00
State Aid for Libraries	\$ 1,000.00	\$ 1,000.00
Other Unclassified	\$ 48,000.00	\$ 48,000.00
Insurance Recoveries	\$ -	\$ -
Misc. Short and Over	\$ -	\$ -
App from fund balance	\$ 45,000.00	\$ 71,400.00
sub-total	\$ 249,400.00	\$ 249,400.00



Revenues are funds received to provide for library operations, patron services and administrative costs. The main source of revenue comes from property tax. The library receives State Aid, payments in lieu of taxes, grants, fees/fines, donations and fund balance to help offset taxes.

YEAR-TO-DATE		
Original Estimate	\$ 4,139,800.00	\$ 4,139,800.00
Adjustments		
Excess Revenue		

TAX IMPACT 2.00% 0.00%