



MINUTES
BOARD OF TRUSTEES MEETING
April 5, 2017
Carman Community Room

Trustees present: Dodge, Spadafore, MacLaughlin, Hluchyj, and Budmen.
Excused: Gutierrez and Schapley
Staff: G. Wisniewski, Director; M. St. Leger, Clerk to the Board
Others: Staff and community members

REGULAR MEETING

A. CALL TO ORDER

President Dodge called the regular meeting to order at 6:31 p.m.

B. SALUTE TO THE FLAG

C. CORRESPONDENCE:

- none

D. AGENDA CHANGES:

Move item F3 Director's Final Budget Proposal after Item F2. Hold Executive Session after item F3. Spadafore made a motion and Budmen seconded to approve the Agenda changes. All were in favor

E. CONSENT AGENDA

1. Approval of March 8, 2017 Regular Meeting Minutes
2. Approval of Monthly Bills for March
3. Transfers

Spadafore made a motion and Hluchyj seconded to approve the Consent Agenda. All were in favor.

F. REPORTS TO THE BOARD

1. Staff Report – Steve Fortino

Steve Fortino has been a part-time Security Guard at LPL for the past 6 years. Steve and the Trustees had a discussion on some of the security concerns at the library.

2. Treasurer's Report

- The board received copies of the expenses and revenues through the end of February. Hluchyj reported on the library's finances as reflected in the reports.

3. President's Report

- Nothing to report.

G. ITEMS FOR ACTION AND DISCUSSION

3. Director's Budget Proposal

The board was presented with the Final draft of the 2017-18 budget. There was discussion regarding some of the anticipated expenses, and how to best support the goals of the strategic plan while remaining fiscally responsible. Morgan led a discussion regarding the adjustments to each category of the final budget proposal. The board provided positive feedback of the budget as presented.

Spadafore made a motion and MacLaughlin seconded to accept the 2017-2018 budget as presented. All were in favor.

H. EXECUTIVE SESSION

Dodge stated the Board has need to enter executive session for the purpose of discussing legal matters.

Spadafore made a motion, Budmen seconded to enter executive session at 6:49pm. with no action to follow. Morgan and Wisniewski were asked to stay.

Budmen made a motion and MacLaughlin seconded to leave executive session at 7:36pm.

F. REPORTS TO THE BOARD

3. President's Report

- President Dodge visited the completed pavilion and suggested everyone should walk out to see it when they have a chance.

4. Director's Report

- The Lobby Book sale brought in \$2,410.35 in March, while the wishing well had \$48.77. The gift shop total was \$72.15 and the donations were \$67.42.
- Wisniewski attended a meeting with other civil service library directors to discuss the civil service process, job titles, succession planning and trouble filling positions. The goal is to provide a unified approach to civil service on how to address issues. The other libraries are NOPL, Solvay, LaFayette, Baldwinsville and Central. The group will seek more information from civil service about adding a new title: Library Aide.
- Custodial and Administrative staff met with Gladd Security about options for perimeter lockdowns, office door locks, and building security. Gladd will provide a quote with options for improvements in those areas.
- There was a meeting with representatives of the County Parks Department regarding collections that had been at St.Marie but were moved to the library when the facility was closed in 2002. The discussion centered around where the collection should reside. The collection includes the Fred Wolcott photos, some of which recently appeared in the Syracuse Newspaper and online at Syracuse.com. Other items center around the Salt Industry, Onondaga Parkway, and the Village of Liverpool.

5. OCPL Report: no report. Last meeting canceled due to weather.

G. ITEMS FOR ACTION AND DISCUSSION

1. Copyright Law Policy for First Reading

Spadafore made a motion and Budman seconded to approve the policy for first reading. All were in favor. Motion carries.

2. Summer Reading Fine Amnesty

Spadafore made a motion and Budman seconded to approve the Summer Reading Fine Amnesty. All were in favor. Motion carries.

H. OPEN FORUM: Nothing

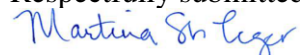
I. BOARD FORUM

- Staff Development Day will be Tuesday 11th. and Trustees are welcome to attend. Tim Dodge will write a thank you to the staff which will be read at the beginning of the day.
- There was a discussion regarding our library cards and has including a QR code on the card been considered.
- Vice President Spadafore complimented Wisniewski, Morgan and the rest of the staff on doing a tremendous job in putting together the 2017-18 budget
- The display of LPL Board of Trustee photos being displayed in the library in addition to electronically on the website.

J. ADJOURNMENT

Spadafore made a motion and Budmen seconded to adjourn. Dodge adjourned the meeting at 7:54 p.m.

Respectfully submitted,



Martina St.Leger, Clerk to the Board