MINUTES LIVERPOOL PUBLIC LIBRARY BOARD OF TRUSTEES MEETING AUGUST 3, 2005

Trustees present: Alessio, Spadafore, Ward, Dunstone, Fulmer, and Welcher

Excused: Spado

Staff: Dailey, Director, and Morgan, Clerk to the Board

Others: staff

REGULAR MEETING

Agenda Item A -- Alessio called The Regular Meeting to order at 7:00 p.m.

Agenda Item B -- Salutation to the United States Flag

Agenda Item C -- Correspondence folder circulated amongst the Board.

Agenda Item D -- Staff Reports

- Dorothy Morgan presented a staff report on the 2005 ALA Annual Conference.

Agenda Item E -- Agenda Changes

On motion by Dunstone, seconded by Spadafore, an Executive Session was included on the Agenda after Board Forum for the purpose of discussing contract negotiations with no action. The motion was approved unanimously.

Agenda Item F -- Consent Agenda

Minutes of the Meeting of July 6, 2005; Bill lists for July. On motion by Ward, seconded by Welcher, the Consent Agenda was approved unanimously.

Agenda Item G -- Reports to the Board

Agenda Item G.1 -- Treasurer's Report. Dunstone reported on the library's financial status.

Agenda Item G.2 -- President's Report. Alessio expressed his intentions of following in Fulmer's footsteps being accessible to the Director and communicating with her as often as necessary.

Agenda Item G.3 -- Director's Report

- Implementation of the material recovery system and Unique Management Services, Inc will be September 1, 2005. The Board received copies of a report from a training session that was held to review the process.
- Self pick-up of holds: privacy concerns are being worked on to eliminate the personal information that is found on the Dynix receipts.
- Joyce Latham, OCPL Director, will be asking the OCPL Board for permission to enter into final negotiations for the purchase of a new Integrated Library System for the County System. The two vendors being looked at are Polaris and TLC.

Agenda Item G.4 -- OCPL & Advisory Board. No report.

Agenda Item H -- Items for discussion and action

- a. Approval of Chase Bank and Key Bank for 2005-2006. Ward made a motion seconded by Fulmer that the Board approve Chase Bank as a depository as well as Key Bank for library funds. The motion was approved unanimously.
- b. Liverpool Legends cost involved. Dailey reported on the costs for producing six more Liverpool Legends interviews. Fulmer and Ward expressed their dedication to proceeding with this local history project.

Fulmer made a motion seconded by Ward that the library set aside \$20,000 from grants and the fund balance to continue the Liverpool Legends interviews for 2005-2006. Dailey will pursue grant money that may be available for this project. The motion was approved unanimously.

c. Roof replacement and entry improvement: status of Community Enhancement Capital Assistance Grant. Dailey reported that the aide in Assemblywoman Christensen's office could not give any timeline for when the grant request that was submitted by Dailey might be considered. Alessio suggested that he and the director write a letter to the Assemblywoman reiterating the Board's support for this grant. Also Dunstone asked that we inquire about whether or not the grant would be jeopardized if we start the work before notification. Regardless of the grant the library does have to incur the cost first and then get reimbursed from the grant money. Dailey had previously received documentation from Clough Harbour that stated the library was in need of a new roof.

Dailey asked the Board for permission to hire a professional consultant to write the bid specifications for the roof including the renovations to the entranceway on Tulip Street and further to proceed through the bid process.

Fulmer made a motion seconded by Spadafore that the Board authorizes the Director to have the specifications written for replacement of the roof and the front entrance. The motion was approved unanimously.

- d. Staff Development Day. Ward made a motion, seconded by Welcher that the Board approve closing the library on November 11, 2005, for Staff Development Day with the theme being "Our better understanding of our patrons and community". The motion was approved unanimously.
- e. Long Range Planning. Dailey reported on the long range planning process for the library. The Board asked to be kept abreast of the reports that will be submitted by the staff. The Board's involvement will include attending the planned community focus group meeting.

Agenda Item I -- Open Forum. Nothing to report.

Agenda Item J -- Board Forum

- Spadafore commended Dailey on the letter to the editor she wrote thanking Polaris staff for the furniture they donated to the library.
- Fulmer reported that the Liverpool Historical Society was grateful they were allowed to meet twice in one month.
- Ward was presented with a very nice plaque from the Liverpool Central School District in honor of the Village's 175th Anniversary.
- The Board was in receipt of a letter from the Texas Library Association acknowledging Morgan's presentation at a recent conference. Alessio thanked Morgan for her dedication and commitment to libraries throughout the country.

Agenda Item K -- Executive Session. President Alessio stated the need to enter into Executive Session for purpose of discussing contract negotiations. On motion by Fulmer, seconded by Dunstone, an Executive Session was approved unanimously at 7:55 p.m. The Board returned from Executive session at 8:10 p.m. No action taken.

Agenda Item L -- Adjournment. On motion by Spadafore, seconded by Ward, the Board adjourned the meeting. Motion was approved unanimously. President Alessio adjourned the meeting at 8:12 p.m.

Respectfully submitted,

Darothy Morgan

Clerk to the Board

Next Regular Board Meeting September 7 at 7:00 pm in the CCR.