

MINUTES
REGULAR MEETING OF THE
LIVERPOOL PUBLIC LIBRARY BOARD OF TRUSTEES
February 2, 2005

The regular monthly meeting of the Board of Trustees of the Liverpool Public Library was held on Wednesday, February 2, 2005, in the Library pursuant to due notice to trustees.

The following members were present: Fulmer, Alessio, Ward, Dunstone, Spadafore, Spado, and Berryhill

Staff: Dailey, Director, and Morgan, Clerk to the Board.

Others: staff

President Fulmer called the meeting to order at 7:00 p.m. in the Carmen Community Room

Agenda Item B - Salutation to the United States Flag

Agenda Item C - Correspondence folder circulated amongst the Board.

Agenda Item D – Staff Reports. P. Sprague reported the library will hold a Preschool Fair on February 12. The first Spaghetti Western Movie was held at the library on January 20 *A Fistful of Dollars*.

Agenda Item E – Changes to the Agenda. On motion by Spadafore, seconded by Spado, an Executive Session was included on the Agenda for the purpose of evaluating the Director. The motion was approved unanimously.

Agenda Item F – Consent Agenda. Minutes of the Meeting of January 5, 2005; Bill lists for January. On motion by Spado, seconded by Spadafore, the Consent Agenda was approved unanimously.

Agenda Item G - Reports to the Board.

Agenda Item G.1 - Treasurer's report. Dunstone reported on the library's financial status. Trustees received copies of the November Expenditure and Revenue report.

Agenda Item G.2 - President's report. No report.

Agenda Item G.3 - Director's report. Dailey reported on the following:

- Interior Improvement update
- Lighting project
- The handicap accessible public bathrooms' renovation project is complete
- March 2, Public Information Meeting at 6:30 pm in the CCR.
- Tulip Street entrance blocked off due to icy conditions

Agenda Item G.4 - OCPL & Advisory Board. Ward reported that the Ninth Annual Trustee Institute will be held at the Holiday Inn Syracuse/Liverpool, New York on Friday evening, April 29 and Saturday, April 30, 2005.

Agenda Item H - Items for discussion and action

Agenda Item H.1 – CSEA grievance appeal to the Board

Pam Sprague, CSEA Unit President, filed an appeal to the Board. The appeal was in response to the Director's denial of the original grievance, regarding the status of May 29: paid holiday or a scheduled closing without pay. Discussion followed.

Alessio made a motion and Ward seconded that after consideration of the CSEA's Collective Bargaining Unit's grievance appeal to the Board, that the Board deny that appeal. The denial is based on the discussion held that Sunday, May 29, 2005, is not part of the Memorial Day holiday, but is a scheduled closing that according to the contract does not indicate or imply the staff should be paid.

On the motion to deny the grievance: 6 ayes. To sustain the grievance appeal: 1 nay (Spadafore). Motion to deny the grievance appeal carried.

Agenda Item H.2 – Accept proposed budget for 2005-06

On motion by Spado, seconded by Spadafore, the proposed draft budget for 2005-2006, at a 2.16% tax levy increase with a 2% increase in expenditures was approved. Discussion followed.

On the motion: 4 ayes; 3 nays (Berryhill, Ward, Dunstone).

Agenda Item H.3 - Review of the Facility Use Policy. On motion by Spadafore, seconded by Spado, the Facility Use Policy was approved unanimously for second reading and final adoption.

Berryhill made a motion and Ward seconded to grant the Liverpool Community Chorus exception to the Facilities use Policy and allow the group to book the library's meeting room for use more than once a month.

The motion was approved unanimously.

Agenda Item H.4 - Second Reading of the Circulation Policy

On motion by Spado, seconded by Ward, the policy was approved unanimously for second reading and final adoption.

Agenda Item H.5 – Credit card service. On motion by Berryhill, seconded by Ward, the trustees authorized the Director to obtain credit card services through Key Merchant Services. This will allow the library to provide the option to patrons of accepting credit cards for payment of fines, fees, or other charges. The library will accept MasterCard, and Visa. The motion passed unanimously.

Agenda Item H.6 – Approve submission of the Literacy in the Arts grant.

On motion by Spado, seconded by Spadafore, the Literacy in the Arts grant was approved unanimously.

Agenda I – Open Forum. No report

Agenda J - Board Forum. Ward informed the Board of the Village of Liverpool's 175th Birthday Bash. The Library will be involved in the events.

Agenda K – Executive Session. On motion by Spadafore, seconded by Berryhill, the Board entered into Executive Session at 8:08 pm for the purpose of evaluating the Director. All were in favor.

On motion by Spado, seconded by Ward, the Board returned from Executive Session at 8:27 pm and adjourn the meeting. All were in favor. No action followed.

Agenda L - Adjournment.

President Fulmer adjourned the meeting at 8:27 pm

Respectfully submitted,

A handwritten signature in black ink that reads "Dorothy Morgan". The signature is written in a cursive, flowing style.

Dorothy Morgan

Clerk to the Board of Trustees

Public Information Meeting @ 6:30 pm followed by the Regular Board Meeting @ 7:00 pm