

LIVERPOOL PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
JUNE 2, 2004

Trustees present: Ward, Dunstone, Spadafore, Spado, and Berryhill.

Excused: Fulmer and Alessio

Staff: Dailey, Director, and Morgan, Clerk to the Board.

Others: staff

Special note: due to lack of a quorum there was no May Board Meeting.

Regular Meeting

Call to order

In Fulmer and Alessio's absence, Ward called the meeting to order at 7:05 p.m.

Salutation to the United States Flag

Correspondence folder circulated amongst the Board.

Staff Reports

Pam Sprague, Head of Community Relations

- Health Fair, Saturday, June 5, 2004, at the Liverpool Public Library

Jean Armour Polly, Assistant Director

- explained the teardown and set-up of circulation computers, public computers, and phones in the outpost library in the CCR and the remote returns room in the SMR during the carpet installation.

- two new self-check out systems have been installed.

- arranged for the staff to see demonstrations of the Integrated Library System Polaris at the Gaylord Building during the carpet installation.

- discussion on how the wireless technology is being used at the library, and how it could be connected and networked to other areas in the Liverpool Community.

Laurel Sharp, Children's Librarian

- reported on the Youth Services Section of the New York Library Association's Spring Conference. Sharp thanked the Board for its support to attend this conference.

Consent Agenda

- Approval of April 7, 2004, Regular Board Meeting Minutes

- Approval of Monthly Bills for April and May

- Transfers as submitted

Spadafore moved and Spado seconded to approve the items under Consent Agenda.

On the motion: 5 ayes, 0 nays; motion carried

Reports to the Board

Treasurer's report

Dunstone reported on the library's financial status. The Board received the approved February 2004, Revenue and Expenditure report from the Liverpool Central School District.

Director's report

- carpet installation
- update on the Search for the new Director of the Onondaga County Library System
- Memorial Day Parade the library took part in

OCPL & Advisory Board

Ward was asked to serve on the Governmental Relations Committee again.

Items for discussion and action

Budget Vote Results

The Board received copies of the election results (attached). Discussion followed.

Donation Policy for First Reading

Spadafore moved and Dunstone seconded to approve the policy for first reading.

On the motion: 5 ayes, 0 nays; motion carried

Policies for Second Reading

- Mission Statement

Spado moved and Spadafore seconded to approve the policy for second reading and final adoption.

On the motion: 5 ayes, 0 nays; motion carried

- ALA's Code of Ethics

Spadafore moved and Berryhill seconded to approve the policy for second reading and final adoption.

On the motion: 5 ayes, 0 nays; motion carried.

- Freedom of Information

Spadafore moved and Spado seconded to approve the policy for second reading and final adoption.

On the motion: 5 ayes, 0 nays; motion carried.

Surplus Items

The Board received a list of items needed to be surplus (see attached).

Spado moved and Berryhill seconded to approve the list of surplus items as submitted.

On the motion: 5 ayes; 0 nays; motion carried.

Appointment of Nominating Committee

In Fulmer's absence, Ward asked for volunteers to work on this year's nominating committee for the election of officers who will serve on the Liverpool Public Library Board for 2004-2005.

Spado and Ward will serve. The Reorganization Meeting will be held on July 7.

Open Forum

- The Board was impressed with the number of attendees (45) for the After Dinner Book Discussion "The Da Vinci Code" by Dan Brown. Jill Youngs facilitated the program.

- Sprague reported on the upcoming Art Festival on June 19, 2004, in Johnson Park.
- Judy Rossoff, Pam Sprague, Chris Shaughnessy, and the Director attended the Cultural Resources Council grant award ceremony at the Everson Museum. Two grants were awarded to the library in January one for the independent film series and the second for funding for Joyce Mills to continue working on the historical photograph project.

Board Forum

Ward reported that during a meeting with representatives of Lockheed Martin the Liverpool Public Library was mentioned.

Adjournment

Spadafore moved and Berryhill seconded to adjourn the meeting. All were in favor. Ward adjourned the meeting at 7:50 p.m.

Respectfully submitted

Dorothy Morgan
Clerk to the Board

Reorganization Meeting followed by the Regular Board Meeting: July 7, 2004 @ 7:00 pm