

LIVERPOOL PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
April 7, 2004

Trustees present: Alessio, Ward, Dunstone, Spadafore, Spado, and Berryhill. Fulmer arrived at 7:05 pm

Staff: Dailey, Director, and Morgan, Clerk to the Board.

Others: staff

**Regular Meeting**

*Call to order*

In President Fulmer 's absence, Alessio called the meeting to order at 7:00 p.m.

*Salutation to the United States Flag*

*Staff Reports*

Sprague

- the library raised over \$200.00 from staff participation in a fundraiser being sponsored by the Liverpool Rotary Club called the Gift of Vision. The proceeds will go to a librarian from India, Suvidha Jain, who had to undergo surgery for a rare eye disease. Dunstone gave further details about the Liverpool Rotary Gift of Vision Program.
- The Concerned Citizens Committee will be working on helping to promote the budget
- National Library Week update

*Consent Agenda*

Approval of March 3, 2004, Regular Board Meeting Minutes

Approval of Monthly Bills for March

Dunstone moved and Spadafore seconded to approve the items under Consent Agenda.

On the motion: 7 ayes, 0 nays; motion carried

*Reports to the Board*

Treasurer's report

Dunstone reported on the library's financial status. The Board received the approved January 2004, Revenue and Expenditure report from the Liverpool Central School District.

Director's report

In addition to the written report:

- the Director acknowledged the anonymous gift of flowers to all staff and volunteers from an appreciative patron.
- Carpet installation update
- State Legislative visits with Dailey, Spadafore, and Ward to Joan Christensen and John DeFrancisco to discuss library budgeting and funding
- Dailey and Regina Fredericks, Head of Circulation and Information Services, submitted written reports

- the trustees were sent information on various programs and workshops being offered in April and May.

### OCPL & Advisory Board

The next Advisory Board Meeting is April 13, 2004.

#### *Items for discussion and action*

#### Approval of draft budget to be voted on

Ward moved and Berryhill seconded to approve the estimated expenditures of the Liverpool Public Library for the fiscal year ending June 30, 2005, in the amount of \$3,258,250.00.

On the motion: 7 ayes, 0 nays; motion carried.

The expenditure represents only a 1% increase over last year's contingency budget. Discussion followed regarding retirement issues.

#### Fine Amnesty during Summer Reading Program

Ward moved and Spadafore seconded to approve fines being waived for children enrolled in the summer reading program.

On the motion: 7 ayes, 0 nays; motion carried.

#### Policy for Review

Since there were no recommendations to the Mission Statement a motion was made by Spado and seconded by Spadafore to approve for First Reading.

On the motion: 7 ayes, 0 nays; motion carried.

#### Policies for First Reading

- ALA's Code of Ethics

Spadafore moved and Spado seconded to approve the policy for First Reading.

On the motion: 7 ayes, 0 nays; motion carried.

- Freedom of Information

Berryhill moved and Dunstone seconded to approve the policy for First Reading.

On the motion: 7 ayes, 0 nays; motion carried.

#### *Board Forum*

Ward reminded everyone about the Art Festival in the Village sponsored by the Liverpool Business Community on June 19. Sprague informed the Board about the library's involvement with this event.

#### *Executive Session*

Fulmer stated that the Board had need to enter into executive session for the purpose of discussing a specific personnel matter with no action to follow.

Spadafore moved and Dunstone seconded to enter into executive session for the purpose stated by Fulmer. All were in favor.

Berryhill moved and Dunstone seconded to return from executive session and adjourn the meeting.

*Adjournment*

Fulmer adjourned the meeting at 7:55 p.m.

Respectfully submitted

Dorothy Morgan  
Clerk to the Board

**Public Hearing Wednesday, May 5, 2004, at 7:00 pm followed by the  
Regular Board Meeting:**