

**MINUTES
REGULAR MEETING
LIVERPOOL PUBLIC LIBRARY
AUGUST 1, 2012**

**Trustees present: Spadafore, Alessio, Spado, Dunstone, Dodge, Scavone, and Ward.
Staff: Polly, Director and Morgan, Clerk to the Board
Others: Staff and public**

REGULAR MEETING

A. CALL TO ORDER

Spadafore called the regular meeting to order at 6:30 pm.

B. SALUTE TO THE FLAG: Christine Stock led the Board in the salute to the flag.

C. CORRESPONDENCE: no correspondence

D. AGENDA CHANGES: no changes

E. CONSENT AGENDA

1. Approval of July 11, 2012 Reorganization/Regular Board Meeting Minutes
2. Approval of Monthly Bills for July.

Ward moved and Spado seconded to approve the Consent Agenda. All were in favor.

F. REPORTS TO THE BOARD

1. Treasurer's report.

Dunstone reported on the library's financial status as it relates to the 2011-2012 year end fiscal report dated 7/24/12, and the current status for fiscal year 2012-2013 from a report dated 7/31/12.

4. President's report:

- Spadafore met with Patricia DeBona-Rosier, President of the Liverpool Central School District Board of Education, and John Kennedy Vice-President. The meeting was overall very positive. Spadafore asked if the library could be considered as an additional polling location. Their response was that the voting would be harder to control and both felt that things were going well with the one location. The other part of the meeting dealt with the issue of the library buying the building. All agreed it was something that the Board of Education would explore first.

- While Spadafore was in Ithaca on business he stopped at the Friends of the Tompkins County Public Library book sale warehouse. Each year their Friends group have two book sales one in the Spring and the other in the Fall. They raise over \$450k a year from their two sales. The Friends own the warehouse, have two paid staff and give all of the money raised to the library (both the Tompkins County and the Finger Lakes system) within 30 days.

5. Director's report: In addition to the written report:

- update on the Public Library Construction Act. Polly will submit a grant request for \$9866.00 replacing 32 locking knobs and 4 passage knobs with new lever-type hardware to bring the doors into ADA compliance. The old non-functional exit devices will be removed from the CCR main entrance. The door will be modified to install 2 LSDA 9200 series vertical rod exit devices with lever. This will allow the CCR doors to lock without having the mullion in the center of the two doors, which currently blocks access when it is installed.

6. OCPL/Advisory Board Meeting: No report.

G. ITEMS FOR DISCUSSION AND ACTION

1. Staff Development Day: April 24, 2013 closing all day

Ward made a motion and Scavone seconded to close the library all day on April 24, 2013 for Staff Development Day. Polly reported on the programs planned for the day, which included the morning security and diversity presentation from Warren Graham: Black Belt Librarian, and in the afternoon NCBI's (National Coalition Building Institute) award winning Welcoming Diversity/Prejudice Reduction Workshop presented by Bridget Owens.

H. OPEN FORUM: no comments

I. BOARD FORUM: Spadafore reported that he was in receipt of a letter just received late afternoon from the Friends of the Library's attorney regarding the Memorandum of Understanding. He will share the document with the trustees and report back.

J. EXECUTIVE SESSION

Spadafore stated the need to enter into an executive session for personnel and legal matters with no action to follow. Spado made a motion and Dunstone seconded to enter into an executive session for the purpose stated by Spadafore. All were in favor. Polly and Morgan were excused. Spadafore called for an executive at 6:47 pm and resumed the meeting at Cafe at 407 on Tulip Street in Liverpool. The meeting will also stand as the Board's Retreat.

Dodge made a motion and Spado seconded to leave executive session at 8:30 p.m. and adjourn the meeting. All were in favor.

K. ADJOURNMENT

Spadafore adjourned the meeting at 8:30 p.m.

Respectfully submitted,



Dorothy Morgan
Clerk to the Board of Trustees