

**MINUTES  
REGULAR MEETING OF THE  
LIVERPOOL PUBLIC LIBRARY  
FEBRUARY 2, 2011**

**Trustees present: Spadafore, Alessio, Spado, Dunstone, Dodge, Scavone, and Ward.**

**Staff: Polly, Director; Morgan, Clerk to the Board**

**Others: staff members**

**A small reception was held to congratulate Tim Dodge on his appointment to the OCPL Board.**

**President Spadafore asked for a moment of silence in memory of Rodney Muench who passed away on January 27. Muench retired from the Liverpool Public Library as a maintenance worker.**

**REGULAR MEETING**

**A. CALL TO ORDER**

Spadafore called the regular meeting to order at 6:30 pm.

**B. SALUTE TO THE FLAG.**

S. Zwolinski led the Board in the Salute to the Flag.

**C. CORRESPONDENCE**

Correspondence circulated amongst the Board.

**D. AGENDA CHANGES:** No changes.

**E. CONSENT AGENDA**

1. Approval of January 5, 2011, Regular Board Meeting Minutes

2. Approval of Monthly Bills for January.

3. Transfers

Spado made a motion and Dunstone seconded to approve the Consent Agenda. All were in favor.

**F. REPORTS TO THE BOARD**

1. Friends report: No report.

2. Staff reports: Stephanie Zwolinski, Systems Librarian and Head of the Computer Department presented a report on eBook Readers, and the status of use by patrons of the library.

3. Treasurer's report: The Board received copies of the January 28, 2011, Expenditure and Revenue Reports. Dunstone reported on the library's financial status.

4. President's report: an unresolved issue was discussed related to the library's budget vote. The Board was in consensus that a letter be drafted informing the school district that the President of the Library Board, or his designee, will be present and witness the tallying of the votes on the day of the Annual Election, which is May 17.

The Board requested that the planning of increased services to the high school library be put on hold pending resolution of this issue.

5. Director's report: In addition to the written report:

Polly and Spadafore attended the Patricia Mouton memorial library dedication on January 10.

Twenty-nine passports were submitted the month of January, with a total of \$725 in library execution fees collected. After the postage costs, the library netted \$600.

The total of Freegal downloads in January was 1,647.

A flyer for training those who would like to run for public office, entitled *Navigating the Political Process*, circulated amongst the Board. The flyer was distributed by OCPL.

6. OCPL/Advisory Council Meeting

Spadafore requested a change in the Agenda to eliminate the Advisory Council Meeting Report and have an OCPL agenda item only. Dodge is on the OCPL Board and can submit reports. All were in favor.

**G. ITEMS FOR DISCUSSION AND ACTION**

1. Policies for Second Reading and final adoption

- Request for Reconsideration Policy

Scavone made a motion and Ward seconded to approve the Reconsideration Policy for Second Reading and final adoption. All were in favor.

- ALA's Bill of Rights

Dodge made a motion and Ward seconded to uphold ALA's Bill of Rights Statement as a Board Policy for Second Reading and final adoption. All were in favor.

- ALA's Freedom to Read Statement

Spado made a motion and Dunstone seconded to uphold ALA's Freedom to Read Statement as a Board Policy for Second Reading and final adoption. All were in favor.

- ALA's Freedom to View Statement

Scavone made a motion and Dodge seconded to uphold ALA's Freedom to View Statement as a Board Policy for Second Reading and final adoption. All were in favor.

2. Reconsideration of drive-up book window Feasibility Study

The discussion on this issue had been tabled since August, 2010. Spado suggested that the issue be tabled for one year. Discussion followed.

Scavone made a motion and Spado seconded to remove the issue of a drive-up window from any further consideration. All were in favor.

3. Discussion of 2011-2012 fiscal budget

The Board continued its review of draft budgets.

*H. OPEN FORUM:* No report.

*I. BOARD FORUM:* Dodge thanked the Board for the reception and all the well-wishes he has received in acknowledgement of his OCPL Board position.

*J. EXECUTIVE SESSION:* Spadafore stated the need for an executive session to discuss a personnel matter with no action to follow. Ward made a motion and Spado seconded to enter an executive session for the purpose stated by Spadafore. All were in favor. Spadafore declared an executive session at 7:24 p.m. Polly and Morgan were asked to attend.

Dunstone made a motion and Ward seconded to return from executive session at 8:22 p.m. and adjourn the meeting. All were in favor.

*K. ADJOURNMENT*

Spadafore adjourned the meeting at 8:22 p.m.

Respectfully submitted,



Dorothy Morgan  
Clerk to the Board of Trustees

REGULAR MEETING MARCH 2, 2011