

**MINUTES
REGULAR MEETING OF THE
LIVERPOOL PUBLIC LIBRARY
OCTOBER 7, 2009**

Trustees present: Spadafore, Spado, Dunstone, Dodge, Scavone and Ward

Excused: Alessio

Staff: Polly, Director and Morgan, Clerk to the Board

Others: Staff, M. Toscano, President of the Friends of the Library, and G. Howe, Vice-President, Michael Tremont, Attorney for the library.

REGULAR MEETING

A. Call to order

President Spadafore called the regular meeting to order at 6:30 pm.

B. Salute to the United States Flag.

C. Correspondence. No report.

D. Agenda Change

Spadafore requested one agenda change:

- to hold the Executive Sessions immediately following the agenda change for the purposes of a personnel matter with action to follow, and a legal matter with no action.

Ward made a motion to approve the Agenda Change as presented by Spadafore and Scavone seconded. All were in favor.

Executive Session: Spado moved and Dodge seconded to enter into executive session for the purposes stated by Spadafore. All were in favor. The Board entered into the executive sessions at 6:34 p.m. Michael Tremont, the library's attorney was in attendance for the personnel matter.

Scavone moved and Dodge seconded to return from executive session at 7:00 p.m.

Scavone made a motion to authorize Michael Tremont, counsel for the library to file a Notice Of Appeal to the Appellate Court on the decision of the stay of arbitration in the Matter of the Application Pursuant to Article 75 of the Civil Practice Law and Rules of Liverpool Public Library vs Civil Service Employees Association, Local 834. Spado seconded the motion. All were in favor.

E. CONSENT AGENDA

1. Approval of September 2, 2009 Regular Board Meeting Minutes
2. Approval of Monthly Bills for September.
3. Appointment of new employees: one part-time page Anna Cherian and two part-time security guards Mark Tyler and Scott Smith.

Scavone moved and Dunstone seconded to approve all items under the Consent Agenda. All were in favor.

F. REPORTS TO THE BOARD

1. Friends report:

President Toscano reported that the Annual Used Book Sale was very successful. Toscano also reported on other upcoming events the Friends will be sponsoring for the Fall.

2. Staff report: Morgan gave a report on the September 16th Staff Development Day focus on Workplace Violence Prevention and Training. M. Toscano, G. Howe, and P. Sprague commented on their impressions of the day and the positive feedback they have received.

3. Treasurer's report.

The Board received copies of the October 5, 2009 Expenditure and Revenue Reports.

Dunstone reported on the library's financial status. The Board received copies of a fund balance narrative and an analysis of a tentative fund balance submitted by Morgan. Discussion followed.

4. President's report: Spadafore

- unable to attend the Public Library Funding Forum on September 29. Scavone was present and gave a report. The Board received copies of Onondaga County Public Library 2008 Data showing the following categories: libraries in the county with Population Chartered to Serve, number of Registered Borrowers, Total Operating Expenditures, Operating Expenditures per Capita, Total Circulation, and Circulation per Capita.
- interested in webcasting or somehow taping the Board Meetings and posting them on the Internet for archival as well as transparency purposes. This was a follow-up discussion from first reporting at the September Meeting. Spadafore solicited opinions from the Board. Discussion followed as to other possible options. It was decided that starting with the November Board Meeting an audiotape of the Board meetings would be posted on the library's website for three months.
- suggested that Polly seek grant or member item funding from Senator John DeFrancisco and Assemblywoman Joan Christensen for necessary facility needs.

5. Director's report: In addition to the written report

- windows around the CCR have been painted by the BOCES art students.
- Liverpool Central School District Federal Credit Union's CUB Times September Newsletter front page features titles of books for ages 0 to 12th grade submitted by the children's department
- received money from two grants submitted in 2008: Heritage Grant in the amount of \$1500 to offset the cost of production of the Cemetery DVD as part of the Liverpool Legends Series and another Heritage Grant for \$1000 to offset the cost of developing the CNYHeritage.org website.
- Spadafore received a Peace Award for uniting workers in health care, public services and property. Spadafore works for Service Employees International Union (SEIU) SEIU 1199 Health Care Education Project

6. OCPL/Advisory Board Meeting

No report. The next meeting will be in Minoa on October 13.

G. Items for Discussion and Action

1. Policy for Second Reading: Patron Code of Conduct

Dodge made a motion, seconded by Ward to approve the policy for second reading and final adoption. All were in favor.

2. Step Repair

Polly reported that Appel Osborne Landscape Architecture performed a preliminary evaluation of the existing stair and landing leading to the Tulip Street entrance at the request of Ashley McGraw Architects for analysis and recommendations. A local masonry contractor was consulted in the preparation of the budget pricing and three quotes were submitted for consideration. Heritage Masonry Restoration, Inc. from Syracuse, NY will be doing the work. Scavone made a motion and Dunstone seconded to authorize the Director to proceed with the step repair and restoration not to exceed \$20,000. This includes construction costs, contingencies, architectural costs, and other soft costs that the library may incur. All were in favor.

3. Media Bank purchase

Polly reported the cost savings for buying the Media Bank instead of leasing. Libramation is the Sole Distributor for the Media Bank Systems in North America. Dodge made a motion and Ward seconded to approve the purchase of the Media Bank Classic by Libramation. All were in favor.

4. Surplus Equipment

The Board reviewed an assortment of computer hardware equipment that is broken and beyond repair as surplus. Once declared surplus, the equipment will go to a Recycling Center. Spado

made a motion and Dunstone seconded to declare the surplus items as submitted. All were in favor.

5. Board Budget Schedule for 2010 – 2011

Dunstone made a motion and Spado seconded to approve the Board Budget Schedule for fiscal year 2010-2011 as submitted. All were in favor.

H. Open Forum

Morgan reported that the state legislature passed and the Governor signed a bill that entitles all employees of county governments to be excused, without charge to leave credits, for up to four hours in each calendar year for Breast cancer and Prostate cancer screening. In addition, the library director has approved an additional one-hour for the flu shot(s).

I. Board Forum

No report.

J. Adjournment

Scavone moved and Spado seconded to adjourn the meeting. Spadafore adjourned the meeting at 8:07 p.m.

Respectfully submitted,



Dorothy Morgan
Clerk to the Board of Trustees

REGULAR MEETING NOVEMBER 4, 2009.