

LIVERPOOL PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Liverpool Public Library - CCR
October 2, 2002

Trustees present: Fulmer, Alessio, Ward, Dunstone, Spadafore, Spado, Berryhill.

Excused: Nottingham.

Staff: Morgan, Clerk to the Board.

Others: Ben Ferrara, library's attorney; Rachel Cohen, staff writer for the Salina Review, and members of the library staff

Regular Meeting

President Fulmer called the meeting to order at 7:00 p.m.

Salutation to the United States Flag

Open Forum

Dailey: On September 25, Trish LaMonte from Channel 5 covered a story on the Computer Camp program held at the library.

Consent Agenda

Approval of September 4, 2002, Regular Board Meeting Minutes.

Approval of monthly bills for 9/6/02, 9/12/02, 9/19/02, and 9/26/02.

Spado moved and Spadafore seconded to approve the items under Consent Agenda. All were in favor.

Reports to the Board

Treasurer's report

The Board received copies of the June 30, 2002, Revenue and Expenditure Report.

Dunstone reported on the year-end financial report. He commended the library staff for its efficiency in the fiscal management of the 01/02 budget.

OCPL & Advisory Board

Ward reported that the OCPL trustee training workshop will be held on October 8, 2002 at East Syracuse Free Library at 7:30 p.m.

Items for Discussion and Action

Privacy Policy: Ward moved and Spado seconded to approve for second reading and final approval the Privacy Policy as submitted.

On the motion: 7 ayes, 0 nays; motion carried

Executive Session

President Fulmer stated that the Board had need to enter into executive session for an individual personnel matter and legal matters with regard to union negotiations with action to follow. The library's attorney, Ben Ferrara was present. D. Morgan, Business Manager, and D. Mickle, Head of Personnel were asked to stay during part of the session.

Spadafore moved and Dunstone seconded to enter into executive session for the purposes stated by Fulmer. All were in favor. An executive session was declared at 7:05 p.m.

Ward moved and Berryhill seconded the Board return from executive session at 7:30 p.m.

The following motions were taken as a result of the CSEA bargaining unit membership unanimously voting to approve the tentative agreement effective July 1, 2002, through June 30, 2005, between the Liverpool Public Library and the Civil Service Employees' Association, Inc. (Liverpool Public Library Unit):

- ❖ **Motion**, that the Board of Trustees of the Liverpool Public Library hereby approve and ratify the tentative agreement and upon approval of same as to form and content by the counsel for the Library, authorizes the Director of the library and President of the Board to execute the agreement.

Ward moved, Berry hill seconded. On the motion: 7 ayes, 0 nays; motion carried.

- ❖ **Motion**, that unrepresented management personnel (including the positions of Library Director, Secretary (to the Director), Personnel Manager, Business Manager, Administrator of Public Services, Administrator of Technology and Support, Administrator of Technical Services and local History shall receive an increase in salary of a total of 3.75% for fiscal year 2002-2003, and that such increase shall be retroactive to July 1, 2002.

Berryhill moved, Spado seconded. On the motion: 7 ayes, 0 nays; motion carried.

- ❖ **Motion**, that unrepresented management personnel (including the positions of Library Director, Secretary (to the Director), Personnel Manager, Business Manager, Administrator of Public Services, Administrator of Technology and Support, Administrator of Technical Services and local History shall receive benefits at least equal to the benefits in the July 1, 2002, - June 30, 2005, CSEA Contract and shall be entitled to two floating holidays each year of such contract.

Ward moved, Dunstone seconded. On the motion: 7 ayes, 0 nays; motion carried

- ❖ **Motion**, that unrepresented (part time, as needed) personnel (including substitute librarians, clerks, pages, custodial) shall receive an increase in salary of a total of 3.75% for fiscal year 2002-2003, and that such increase shall be retroactive to July 1, 2002.

Ward moved, Berryhill seconded. On the motion: 7 ayes, 0 nays; motion carried

Ben Ferrara and President Fulmer praised the quality working relationship of both the library's negotiating team and the management team for a good contract that was completed quickly and productively.

Ward moved and Berryhill seconded to approve the appointment of Elizabeth Dailey as the library's new director effective November 25, 2002, and as acting director from November 9 to the effective date.

On the motion: 7 ayes, 0 nays; motion carried.

The Board expressed its gratitude to Sharon Nottingham for the enjoyable working relationship they have shared over the past four years.

President Fulmer stated the Board had need to enter into another executive session for the purpose of discussing two individual personnel matters with no action to follow.

Berryhill moved and Spado seconded to enter into executive session for the purpose stated by Fulmer. Ben Ferrara was present. The Head of Personnel was asked to attend. All were in favor. An executive session was declared at 7:40 p.m.

Alessio moved and Dunstone seconded to return from executive session at 8:05 p.m.

President Fulmer stated the Board had need to enter into a third executive session for the purpose of discussing personnel matters with no action to follow.

Berryhill moved and Ward seconded to enter into executive session for the purpose noted by Fulmer. Dailey and Morgan were asked to attend. All were in favor.

An executive session was declared at 8:06 p.m.

Spadafore moved and Ward seconded to return from executive session at 8:45 p.m. and adjourn the meeting. All were in favor.

Adjournment

Fulmer adjourned the meeting at 8:45 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Dorothy Morgan".

Dorothy Morgan
Clerk to the Board of Trustees

Next Regular Board Meeting: Wednesday, November 6, 2002, at 7:00 p.m.