

MINUTES
REGULAR MEETING OF THE
LIVERPOOL PUBLIC LIBRARY
JANUARY 7, 2009

Trustees present: Alessio, Spado, Dunstone, Welcher, Dodge and Scavone.

Excused: Spadafore

Staff: Dailey, Director and Morgan, Clerk to the Board

Others: Staff members. Patricia Swanson, President of the Friends of the Liverpool Public Library was also in attendance.

REGULAR MEETING

A. Call to order

President Alessio called the meeting to order at 6:35 p.m.

B. Salutation to the United States Flag.

C. Correspondence circulated amongst the Board.

D. Staff Reports: David Fulton spoke about receiving a thank-you card from a local family who used the library's notary services to complete adoption papers for their son. He posted this story on his blog and it has been reposted on other library-related blogs as well.

E. Friends of the Library: Swanson reported on the many programs held in December that were very successful and well attended including the Arts Alive Concert on January 4. She also reported on upcoming events, programs, fundraisers, other donations and promotions planned through January. The Friends have made a donation to the library in the amount of \$15,000 that will be used for necessary library shelving and display furniture.

F. No Agenda Changes

G. Consent Agenda

1. Approval of December 3, 2008, Regular Board Meeting Minutes

2. Approval of Monthly Bills for December

Spado made a motion and Scavone seconded to approve the Consent Agenda. All were in favor.

H. Reports to the Board

1. Treasurer's report

Dunstone reported on the library's financial status from expenditure and revenue reports received through December 26, 2008.

Dunstone also reported from information received from Morgan that the library has received notification from Utica National Insurance Group that a check is forthcoming to recover that loss of the stolen DVDs.

2. President's report: No report.

3. Director's report

- Σ Still working on advocating for libraries. The governor's budget is still cutting more funding from libraries. If the library loses \$5,000 in state revenue and has to start paying for System services, it will be a direct blow to the 09/10 budget.
- Σ Polly and Dailey visited Senator John DeFrancisco in support of libraries.
- Σ Dailey was on Channel 9 speaking about the impact of potential state budget cuts and its impact on library funding.
- Σ Fay Golden's husband Robert Saxton Taylor passed away on January 1, 2009. Donations can be made to the Robert and Fay Taylor Scholarship at the SU School of Information Studies, or to Francis House in Syracuse.
- Σ The purchase of IP based security cameras will be made as recommended in the NYS OGS procurement guidelines. Four vendors from the State Centralized Contract will be sent Request For Proposals.
- Σ A training workshop for staff on Microsoft Word 2007 will be held January 28 at 1:15 and 2:45 p.m. at the library. Any trustee interested in this training should contact Regina Fredericks at the library phone ext.133.

OCPL/Advisory Council

The trustees received a letter of invitation to the first meeting of the Advisory Council of 2009 on Tuesday, January 13 at 7:00 pm. A meeting calendar for 2009 was included. Dodge may be able to attend.

H. Items for Discussion and Action

1. Donations Policy for Second Reading

Dodge made a motion and Welcher seconded to approve the Donations Policy for Second Reading and final adoption.

On the motion: 6 ayes, 0 nays; motion carried.

2. Surplus items

Spado made a motion and Dodge seconded to approve the list of surplus computers as submitted. The three computers are outdated and cannot be used with the current operating system.

On the motion: 6 ayes, 0 nays; motion carried

3. Second draft of the 2009-2010 budget for review and Board input

The Board shared concerns over the economic forecast for the next year. The major areas of focus include appropriations for increases in health insurance costs, gas and electric charges, and some other contractual lines. Work on the preliminary draft 2009-10 budget will continue to represent adjustments to specific budget lines with recommendations for no increases in expenditures or in the overall tax levy.

I. Open Forum

No report.

J. Board Forum

Dodge will not be in attendance at the February Board Meeting.

K. Executive Session

Alessio stated the need to enter into an executive session for a personnel matter with no action to follow.

Spado made a motion and Dunstone seconded to enter into an executive session for the purpose stated by Alessio. All were in favor.

The Board entered into an executive session at 7:10 pm. Morgan was asked to attend.

Dunstone made a motion and Dodge seconded to return from executive session at 8:07 p.m. Alessio, in anticipation of the resignation of Elizabeth Dailey as Director of the Liverpool Public Library authorized Morgan as Clerk to the Board to establish a Search Committee for a new Director open to all candidates.

Welcher made a motion and Dodge seconded to adjourn the meeting. All were in favor.

L. Adjournment

President Alessio adjourned the meeting at 8:07 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Dorothy Morgan".

Dorothy Morgan

Clerk to the Board of Trustees

NEXT REGULAR BOARD MEETING: Wednesday, February 4, 2009 at 6:30 p.m. in the Carman Community Room.