

MINUTES  
REGULAR MEETING OF THE  
LIVERPOOL PUBLIC LIBRARY  
JUNE 4, 2008

Trustees present: Alessio, Spadafore, Spado, Dunstone, Welcher, and Dodge.  
Staff: Dailey, Director and Hewitt, Secretary to the Director  
Others: Staff; Greg Welcher, student.

REGULAR MEETING

A. Call to order

President Alessio called the regular meeting to order at 6:30 p.m.

B. Salutation to the United States Flag.

C. Correspondence circulated amongst the Board.

D. Staff Reports

Sprague reported on the outstanding job Sue Garavelli and the entire NYSLAA Conference Planning Committee did in hosting its 30th Annual conference in Liverpool, NY. They put in countless hours of their own time to present an exceptional conference to 250 attendees from across the state.

The Board will recognize the committee's work with a special commendation at the July meeting.

Sprague invited the Board to participate in the library's Relay for Life team's efforts to raise funds to purchase luminaries in memory of cancer victims. They were also asked to join the team for the Ceremony of Hope.

E. Agenda Changes

None

F. Consent Agenda

1. Approval of May 7, 2008, 2008, Regular Board Meeting Minutes
2. Approval of Monthly Bills for May
3. Transfers

Spado moved and Dunstone seconded to approve the items under the Consent Agenda. All were in favor.

G. Reports to the Board

1. Treasurer's report

In addition to reporting on the May 2008, Expenditure and Revenue reports Dunstone explained the transfer requests.

2. President's report

Alessio expressed Sharon Fulmer's memorial service was a wonderful tribute to her. Discussion followed as to ways the library could honor Fulmer's years of dedication and service as a trustee to the Liverpool Public Library. Spadafore, Alessio and Dailey will discuss further and make a recommendation to the Board in July.

Dunstone was excused at 7:25 p.m.

Alessio outlined the procedure for a candidate search to fill the Board vacancy. Press releases will be posted to the routine official locations. Alessio will receive letters of interest. Selected candidates will be interviewed in executive session.

The Board needs to appoint a replacement for the library's legal counsel, Mark Grobosky of the law firm Grobosky & McCarthy, LLP. Grobosky is taking a new position outside of the state.

Alessio directed Dailey to do request for proposals for candidates with Liverpool addresses being preferred.

Spadafore also requested, when the time is appropriate, to send a letter to Mark Grobosky to congratulate him on his new position in Montana.

### 3. Director's report

#### Σ NYSLAA conference:

- Dailey did Official Welcome
- Polly was the keynote speaker
- Librarians Basham, Fulton, and NaPier presented workshops
- Tech staff provided behind the scenes support

Σ In light of Joyce Latham's resignation, Dailey's name has been forwarded to the search committee for the next OCPL executive director. She's also been selected for the strategic planning committee.

Σ A facility grant summary improvement sheet was given to the Board.

Σ OCPL recently approved the amnesty on children's fines for children's materials as part of the Summer Reading Program for 2008. Action is needed from the library to provide the same amnesty as OCPL in order to maintain a uniform policy.

Spadafore moved and Spado seconded to approve the amnesty on children's fines as part of the Summer Reading Program. All were in favor.

Σ Cindy Hibbert received a Literacy award with BOCES. The program started with a grant, but was so successful it continued without the grant. Welcher mentioned she had heard through community contact nothing but great things about the program.

Σ Results of the operating budget vote.

### 4. OCPL/Advisory

Dodge informed the Board the next meeting would be in July.

### H. Items for Discussion and Action

#### 1. Appointment of nomination committee for Board Officers '08-'09

Alessio appointed Welcher and Dodge as the nominating committee.

Spadafore moved and Spado seconded the appointment. All were in favor.

#### 2. Status of stolen DVD's

Dailey informed the Board she was subpoenaed for the preliminary examination of the court case. Discussion followed regarding the prevention of stolen library materials.

Dailey explained how staff has learned to use the inventory feature of Polaris which will greatly contribute to tracking the collection.

#### 3. Long Range Plan development

It was decided that the best work session for developing the Long Range Plan would be a Saturday morning retreat. Hewitt will poll the Board to schedule the best date.

#### 4. Facilities Use Policy for second reading.

Spado made a motion to accept the second reading of the Facilities Use Policy, seconded by Dodge. Dailey told the Board that Polly pointed out one sentence in the policy is in conflict with the Exhibit Spaces & Bulletin Board policy. Discussion followed. The Facilities Use Policy will be corrected to reflect the recommendation from Polly. Spado accepted the friendly amendment to the motion, Dodge seconded.

On the motion: 6 ayes, 0 nays; motion carried. Policy was approved for second reading and final adoption.

I. Open Forum  
No report.

J. Board Forum  
No report.

K. Executive Session  
President Alessio stated the need for an executive session for the Director's evaluation. Spado made a motion, seconded by Welcher to enter into an executive session at 7:35 p.m. for the purpose stated by Alessio. All were in favor. The Board returned from executive session at 8:30 p.m. and called for adjournment. All were in favor.

L. Adjournment  
President Alessio adjourned the meeting at 8:30 p.m.

Respectfully submitted,

Yvette Hewitt,  
Secretary to the Director

REGULAR MEETING: July 2, 2008 @ 6:30 pm in the CCR.