

**MINUTES  
REGULAR MEETING OF THE  
LIVERPOOL PUBLIC LIBRARY  
DECEMBER 5, 2007**

Trustees present: Alessio, Spadafore, Dunstone, and Dodge. Fulmer arrived at 6:40 p.m.  
Excused: Spadafore and Welcher  
Staff: Dailey, Director and Morgan, Clerk to the Board  
Others: Staff and public.

A community comment meeting was held before the regular meeting for the purpose of public input on the 2008/2009 budget.

-Alessio read an email from Paul Fleischmann, from East Syracuse commenting on the special programs offered by the library. He also wrote about the friendliness of the personnel and the quality of the facility. Fleischmann, is the Director of the Central New York Personal Computer Users Group.

- Coleen Littlejohn, high school senior from Auburn asked that the library consider having a music program for students studying music.

- Carol Madonna from Cayuga Family Services asked if there was a way to help students save their homework on a computer since the library discontinued the sale of floppy disks. Dailey and Polly explained how to save data through the Internet. Madonna commented on the friendliness and helpfulness of staff.

- Grace Howe, from Liverpool asked if the library would add a free painting/drawing program to its list of programs. Grace is a Friend of the Library and is involved with Connection Café, a library program for senior citizens.

Alessio thanked the public for their input and assured them that Dailey would be evaluating their requests.

**REGULAR MEETING**

*A. Call to order*

President Alessio called the meeting to order at 6:53 p.m.

*B. Salutation to the United States Flag.*

*C. Correspondence folder circulated amongst the Board*

*D. Staff Reports*

- Polly presented a report on Staff Development Day that was held on October 8, 2007. The Board received copies of her report and a handout from a workshop held during that day on Leaders and Excellence in Libraries presented by David Bendekovic, SCE – Vice President of Marketing and Sales for Polaris Library Systems.

- Dailey reported that starting in January 2008 a program will be offered each month at the library on Understanding Global Warming and Living Green.

*E. Agenda Changes (no changes)*

*F. Consent Agenda*

1. Approval of November 7, 2007, Regular Board Meeting Minutes
2. Approval of Monthly Bills for November.

Fulmer moved and Dunstone seconded to approve the Consent Agenda. All were in favor.

*G. Reports to the Board*

### 1. Treasurer's report

Dunstone reported on the November 30, 2007, Expenditure and Revenue Reports.

### 2. President's report

No report.

### 3. Director's report

- Staff continues to learn Polaris. They are becoming more familiarized with the System enabling them to assist other staff and public.
- A new circulation workstation has been installed.
- Library Services Expansion Project met for its third meeting on November 19. The fourth and final meeting will be held on December 18. Dailey will draft a three-year plan and present it to the Board in January. Dodge, a member of the committee commented on some of the views shared from the November meeting.
- Three pieces of equipment will be removed from circulation. An overhead projector, slide projector, and a small projection screen. The equipment is being offered for sale by the Friends.
- The library has contracted with an independent snowplowing company that will plow the library's driveway when the school district is closed.

### 4. OCPL/Advisory Board (no report)

#### *H. Items for Discussion and Action*

##### 1. Appointment of library attorneys

Dunstone moved and Spado seconded to appoint Grobosky & McCarthy, LLP as general counsel for the library and Costello, Cooney & Fearon, PLLC as counsel to represent the library in labor relations and employment matters retroactive from July 1, 2007.

On the motion: 5 ayes, 0 nays; motion carried.

##### 2. Update on roof project

The roof work is complete. Dailey has received copies of all paid invoices, project completion documents, warranty on the shingles, and other information relative to the project. Also included is the documentation on the column repair work.

##### 3. Entranceway Replacement Project – handicap accessibility

The handicap doors did not arrive as scheduled. Flower City Glass expects them on December 7 with a completion date at the end of December.

##### 4. Community Comment Meeting follow-up

The Board acknowledged the public's comments. Alessio reiterated that Dailey would be evaluating the suggestions for programs.

##### 5. First draft of the preliminary 2008-09 budget

Staff continues to critically review the budget. There was a general consensus from the Board that there be an appropriation from fund balance in the revenues to help offset the tax increase.

Dailey explained the increase in the computer hardware line is due to network servers and public computers that need to be replaced.

#### *I. Open Forum (no report)*

#### *J. Board Forum (no report)*

#### *K. Adjournment*

Dodge moved and Dunstone seconded to adjourn the meeting. President Alessio adjourned the meeting at 7:35 p.m. All were in favor.

Respectfully submitted,

Dorothy Morgan  
Clerk to the Board of Trustees

REGULAR MEETING: Wednesday, January 2, 2007 at 6:30 p.m. in the Carmen Community Room.