

LIVERPOOL PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
June 5, 2002

Trustees present: Alessio, Ward, Dunstone, Spado, Berryhill

Excused: Fulmer and Spadafore

Staff: Nottingham, Director; Morgan, Clerk to the Board

Others: Mark Grobosky, attorney for the library, Edwin Acevedo, reporter for the Post Standard, and members of the staff.

**Regular Meeting**

*Call to order*

In President Fulmer's absence, Vice-President Alessio called the Board meeting to order at 7:00 p.m.

*Salutation to the United States Flag*

*Open Forum*

Dailey reported on the Friends dinner on Monday, June 10 at the library.

*Consent Agenda*

Ward moved and Dunstone seconded to approve the Minutes of the May 1, 2002, Board Meeting, the monthly bill lists for May, and the transfers as requested.

On the motion: 5 ayes, 0 nays; motion carried

*Reports to the Board*

Treasurer's report

Dunstone reported on the library's financial status. The Board received copies of the March Revenue and Expenditure Report.

Director's report

In addition to the written report:

- thank you letters will be written by Nottingham on behalf of the Board to the County Executive and County legislators who unanimously sponsored and approved amending the 2002 budget to add \$500,000 for children's materials in the public libraries of the county. That means approximately \$16,000 for the Liverpool Public Library.
- thank you letter will also be written to Assemblyman Sanford for awarding the library with a check for \$1350.00 that will be used towards a teen community bookmark program.
- initiative from the Labor/Management Team distributing a CSEA Office Health Questionnaire
- monthly statistical reports now include stats from the Express Check-Out.
- Dawn Stonecipher, library circulation clerk, received her Certificate of Achievement at Level III in Public Service from the New York State Library

Assistants' Association. Nottingham received a copy of a letter from Janet Welch, New York State Librarian acknowledging this award.

OCPL & Advisory Board

No report.

*Items for discussion and action*

First reading of Computer Use Policy

Ward made a motion and Berryhill seconded the Board approve for first reading the Computers & Networks: Employee Use Policy as submitted.

On the motion: 5 ayes, 0 nays; motion carried.

Employee Handbook

The Board received a draft copy of the Employees' Procedure Manual. It will be distributed to the staff upon final completion.

Executive Session

Alessio stated that the Board has need to enter into executive session for the purpose of discussing real estate matters and an individual personnel matter with action to follow. Ward moved and Spado seconded to enter into executive session for the purpose stated by Alessio.

All were in favor. An executive session was declared at 7:15 p.m.

The Board returned from executive session at 8:10 p.m.

-A motion was made by Joseph Spado and seconded by Marlene Ward that the Library Board of Trustees authorizes the President, or by order of succession, to enter into a lease as amended commencing on the actual date of delivery of the premises and said term shall expire on February 28, 2016, with CVS located on the corner of Wetzel and Route 57 in the Town of Clay.

On the motion: 5 ayes, 0 nays; motion carried

- Berryhill moved and Ward seconded that a referendum be held on the 15th day of August, 2002, for the purpose of voting upon an addition to and renovation of the Liverpool Public Library and renovating the former CVS Pharmacy at the corner of County Route 57 and Wetzel Road in the Town of Clay for the purpose of establishing a Clay branch of the Liverpool Public Library at a total cost of \$3,990,000.00.

On the motion: 5 ayes, 0 nays; motion carried

Berryhill moved and Spado seconded the Board adjourn the meeting. All were in favor.

Adjournment

Alessio adjourned the meeting at 8:17 p.m.

Respectfully submitted,



Dorothy Morgan  
Clerk to the Board of Trustees

**Next Regular Board Meeting, July 3 at 7:00 p.m. in CCR.**