MINUTES REGULAR MEETING OF THE LIVERPOOL PUBLIC LIBRARY BOARD OF TRUSTEES OCTOBER 4, 2006

Trustees present: Alessio, Spadafore, Spado, Dunstone, Fulmer, Welcher, and Dodge.

Staff: Dailey, Director, and Morgan, Clerk to the Board.

Others: staff, Jane Librizzi, patron.

Regular Meeting

Call to order

President Alessio called the regular meeting to order at 6:30 p.m.

Salutation to the United States Flag.

Correspondence folder circulated amongst the Board.

Staff Reports

- Pam Sprague, Coordinator of Community Relations, reported that a preview of Syracuse Opera's production of Carmen will be held at the library on October 12 at 7:00 pm.
- Jean Armour Polly, Assistant Director, reported on the progress of the Digital Download Station for computers in the lab.

Agenda Changes

President Alessio stated a need for an executive session to discuss a legal matter with no action to follow. Spadafore moved and Fulmer seconded to approve the agenda change. All were in favor.

Spadafore entered a motion to include moving the executive session after the Board Forum. Dunstone seconded the motion. All were in favor.

Consent Agenda

Approval of September 6, 2006, Regular Board Meeting Minutes. Approval of monthly bills for September.

Dunstone moved and Spadafore seconded to approve the items under Consent Agenda. All were in favor.

Reports to the Board

Treasurer's report

The Board received copies of the September 2006, Expenditure and Revenue report from Morgan. Copies of the 2006-2007 Year-End Fund Balance Sheet were also distributed to the Board. Dunstone reported on the library's financial status as of the end of September.

President's report

No report.

Director's report

- Annual Book Sale very successful. The Friends of the library will be donating \$10,000 of the proceeds to the library.
- CNY Elevator Inspection Company conducted a third party safety inspection on the staff and public elevators.
- Onondaga County Suburban Libraries is the new name for the former Member Library Directors Association. The main purpose of the Association is to have a

forum for the member libraries to work together within the Onondaga County Library System.

- No decision has been made regarding a new Integrated Library System.
- New York Library Association conducted a fundraising drive to help the libraries that were affected by the flooding in Binghamton and Mohawk Valley. Liverpool Public Library's Friend's group contributed \$200.00.
- The contractors will be using the lot adjacent to the library during the roof project.

Assistant Director's report

• Jean Armour Polly presented a PowerPoint slide show on alternative sources of revenue highlighting other library models. The Board was interested in building on the strength of our on-going book sale.

Items for discussion and action

H.1.Roof and column update

The first meeting since the State Education Department approved the drawings was held at the library with Bovis Lend Lease project managers. The bid process and timetable were discussed at the meeting. The Board received copies of the Site Logistics and meeting notes of September 29, 2006.

H.2. Policy for Second Reading

- Patron Code of Conduct

Fulmer moved and Welcher seconded to approve the policy for second reading and final adoption. All were in favor.

H.3. Board Budget Schedule

On motion by Dodge, seconded by Dunstone the schedule was accepted by the Board. All were in favor.

Open Forum

Jane Librizzi informed the Board about an incident she encountered in the computer lab involving herself and another patron.

Board Forum

- Welcher reminded the Board that she would be attending the Trustees Workshop on October 10, and the presentation of OCPL Advisory Council's Trustee of the Year Award.
- Dodge emailed the trustees a report from his attendance at the September 12 Advisory Council Meeting.

Executive Session

Spadafore moved and Dunstone seconded to enter into executive session for the purpose of discussing a legal matter with no action to follow. All were in favor. Alessio declared an executive session at 7:45 p.m.

Dunstone moved and Spadafore seconded the Board return from Executive Session at 8:00 p.m. and adjourn the meeting. All were in favor.

Adjournment

Alessio adjourned the meeting at 8:00 p.m.

Respectfully submitted,

Darothy Morgan

Dorothy Morgan Clerk to the Board of Trustees

Next Regular Board Meeting: Wednesday, November 1, 2006 at 6:30 p.m.