

MINUTES
REGULAR MEETING OF THE
LIVERPOOL PUBLIC LIBRARY BOARD OF TRUSTEES
SEPTEMBER 6, 2006

Trustees present: Alessio, Dunstone, Spado, Welcher, and Dodge.

Excused: Spadafore, Fulmer.

Staff: Dailey, Director, and Morgan, Clerk to the Board.

Others: Staff.

Guests: Michael Tremont and Edward Melvin from the Law Firm of Costello, Cooney & Fearon.

Before the meeting began the Board held a reception in honor of Joseph Pietricola who had recently retired from the library as a part-time security guard.

Regular Meeting

Call to order

President Alessio called the regular meeting to order at 6:30 p.m.

Salutation to the United States Flag.

Correspondence folder circulated amongst the Board.

Staff Reports

Linda Meyer, Coordinator of Youth Services, reported on the 2006 Summer Reading Programs that included statistics on the children's programs (47), attendance in total 3080; teen programs (12) attendance in total 226, and summer teen volunteer statistics and accomplishments.

Pam Sprague, Coordinator of Community Relations, reported that the library would be commemorating the fifth anniversary of 9/11 with a variety of activities including the library's Freedom Tree.

Jean Armour Polly, Assistant Director, reported on the Liverpool Legends Productions highlighting the GE DVD <http://www.electronicspark.org>

Agenda Changes

President Alessio stated a need for an executive session to discuss a legal matter with action to follow. Welcher moved and Dodge seconded to approve the agenda change. All were in favor.

Welcher entered an amended motion to include moving the executive session before the Consent Agenda. Dunstone seconded the amended motion. All were in favor.

Executive Session

Welcher moved and Dunstone seconded to enter into an executive session for the purpose stated by Alessio. All were in favor. Alessio asked that Michael Tremont and Edward Melvin attend. The Board entered into executive session at 6:30 p.m.

Spado moved and Welcher seconded to leave executive session at 6:55 p.m. Spado made a motion and Welcher seconded to appoint Costello, Cooney, & Fearon, PLLC as counsel to represent the library in labor relations and employment matters. All were in favor.

Consent Agenda

Approval of July 12, 2006, Regular Board Meeting Minutes. The August Board Meeting was cancelled due to power failure.

Approval of Monthly Bills for July and August

Spado moved and Dunstone seconded to approve the items under Consent Agenda. All were in favor.

Reports to the Board

Treasurer's report

The Board received copies of the August 2006, Expenditure and Revenue report from Morgan. Dunstone reported on the library's financial status including the estimated tax rate computations for Towns of Clay (\$01.23) and Salina (\$26.42).

President's report

Alessio recognized Joseph Pietricola's contributions to the library.

Director's report

- The question has been raised that since Liverpool Public Library is a school district library is it eligible for state aid for capital projects. Mark Grobosky, attorney for the library is researching the question. Discussion followed.
- Communication continues with the school district on the roof project.
- Monthly circulation statistics have been increasing all summer.
- Rapid Read and View will be a new program of popular books and DVDs that are non-holdable with a shorter loan period.
- Dorothy Morgan will be part of the Labor Management Committee for the library with Elizabeth Dailey and Debbie Mickle.

Items for discussion and action

H.1. Roof and column update

The Board received copies of a letter from the Empire State Development Corporation informing the library that \$75,000 has been approved. The Board also received copies from the Dormitory Authority State of New York as part of its review of the library's Grant application for \$50,000.

H.2. Policy for First Reading

- Patron Code of Conduct

Welcher moved and Dodge seconded to approve the policy for first reading with the recommendation of additional wording which states that, "Patrons shall not compromise the health and safety of other patrons and staff". All were in favor.

H.3. Action Plan Library Services to an aging population

On motion by Spado, seconded by Dodge the report was accepted by the Board. All were in favor. Welcher would like to see a similar report for teens.

H.4. Adult Literacy Services Program Final Narrative Report for July 1, 2005

On motion by Welcher, seconded by Spado the report was approved by the Board of Trustees. All were in favor.

H.5. Surplus List

Dunstone moved and Spado seconded to approve the surplus list as submitted. All were in favor.

Open Forum

No report.

Board Forum

- Welcher explained the Shop For A Cause program that will be held on Saturday, September 16. It is a national day of support for non-profit groups hosted by Macy's. The cost of the tickets for \$5.00 goes directly to the Friends of the Library.
- Spado asked for the status of the integrated cafe, bookstore or other alternate sources of revenue to help compensate the operating budget. Polly volunteered to follow-up the suggestion made by Spado in May.

Executive Session

Spado moved and Dunstone seconded to enter into executive session for the purpose of discussing a personnel matter with no action to follow. All were in favor. Alessio declared an executive session at 8:03 p.m.

Dunstone moved and Welcher seconded the Board return from Executive Session at 8:25 p.m. and adjourn the meeting. All were in favor.

Adjournment

Alessio adjourned the meeting at 8:25 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Dorothy Morgan". The signature is written in black ink and is positioned below the text "Respectfully submitted,".

Dorothy Morgan
Clerk to the Board of Trustees

Next Regular Board Meeting: Wednesday, October 4, 2006 at 6:30 p.m.