

MINUTES
REGULAR MEETING OF THE
LIVERPOOL PUBLIC LIBRARY BOARD OF TRUSTEES
JUNE 7, 2006

Trustees present: Alessio, Spadafore, Dunstone, Fulmer, Welcher, and Dodge.

Excused: Spado

Staff: Dailey, Director, and Hewitt, Secretary to the Director.

Others: Staff.

Agenda Item A – Alessio called the Regular Meeting to order at 7:02 p.m.

Agenda Item B – Salutation to the United States Flag

Agenda Item C – Correspondence folder circulated amongst the Board.

Agenda Item D – Staff Reports.

- Sprague reminded the Board that the library and the Friends of the Library are participating in the June 10-11 Summer Art Fest. Youth Services will have a tent with craft projects; Friends will sell donated arts & crafts books.

- Polly provided an update on the Overdrive System. A handout was provided that illustrated the use of Overdrive at all the system libraries. The library will be providing training for the staff and a follow-up with four scheduled public programs in July and August.

Agenda Item E – Changes to the Agenda. On motion by Spadafore, seconded by Welcher, an Executive Session was included on the Agenda after Board Forum for the purpose of discussing legal matters. Motion carried.

Agenda Item F – Consent Agenda. Minutes of the Meeting of May 3, 2006; Bill lists for May; transfers. On motion by Dunstone, seconded by Spadafore, the Consent Agenda was approved unanimously.

Agenda Item G – Reports to the Board.

Agenda Item G.1 – Treasurer's report. Dunstone reported on the library's financial status. The Board received a June 1, 2006 expenditure and revenue report from the library's business office.

Agenda Item G.2 – President's report. Alessio congratulated trustee electees Dunstone and Dodge. He thanked the Director and staff for their support and assistance during the election period. Alessio also thanked the Friends of the Library who do so much in promoting the library's vote.

Agenda Item G.3 – Director's report. Dailey reported on the following:

- Roof project has been assigned an SED number.

- Nick Signorelli has started working on the drawings to be submitted for approvals to the New York State Education Department. The drawings will be presented at the next Board meeting. The Board requested as much information as possible be sent to them before the meeting.
- Alessio requested the July Board meeting date be changed to July 12th due to a prior commitment on July 5th. All were in favor.
- Grant money from John DeFrancisco's office for the roof is still in process.
- State legislators have put money in the New York State budget for library construction. If the timing falls right, the library may be eligible.
- Dailey will be attending an OCPL Retreat on June 9. The goal of the retreat is to determine service priorities for the OCPL System.
- Dailey mentioned Morgan and eight staff members were attending the New York State Library Assistants' Association's Annual (NYSLAA) conference.

OCPL & Advisory Board: Dailey will prepare a sign up sheet that will list a schedule of the OCPL and Advisory Board meetings that will allow the trustees to sign up for what meetings they are able to attend.

Agenda Item H – Items for Discussion and Action

Agenda Item I – Board Nominating Committee. Alessio appointed Dodge and Welcher as the nominating committee for the election of officers at the July Reorganization Meeting.

Agenda Item 2 – 2006/2007 budget vote results. Board reviewed voting results supplied by the school district. It was observed that overall voting was down, however the operating budget passed by a 2 to 1 margin. Neighborhood dynamics were discussed. Board agreed it would review the numbers again prior to the next vote.

Agenda Item 3 – Fund balance use for facility. The Board discussed prioritizing the library's facility needs. Questions concerning what if any may be mandatory requirements set by SED need to be answered first. The agreement among the Board was to wait until the work is almost completed on the roof, insulation and concrete piers before deciding what projects to do next. There was also agreement that the Board should be ready to do the priority projects relating to electrical, mechanical and plumbing once the capital project is nearing completion.

Agenda Item 4 – Surplus items. On motion by Fulmer, seconded by Welcher, the surplus items as submitted were approved unanimously.

Agenda Item 5 – First Reading of Corporate Sponsorships & Affiliate Agreement. On motion by Dunstone, seconded by Dodge, the Corporate Sponsorships Agreement to approve for first reading. Spadafore had a question – discussion followed. Motion was approved unanimously.

First Reading of Open Forum Policy. On motion by Dunstone, seconded by Spadafore, the Open Forum Policy to approve for first reading. There was discussion regarding some of the wording, which the director will revise. Motion was approved unanimously.

Agenda I – Open Forum. No report

Agenda J – Board Forum. Spadafore explained to the Board his reason for missing the last two Board meetings.

Agenda Item K – Executive Session. President Alessio stated the need to enter into Executive Session for the purpose of discussing a legal matter. No action to be taken. On motion by Fulmer, seconded by Spadafore, an Executive Session was approved unanimously at 8:15 pm. The Board returned from Executive Session at 8:34 pm.

Agenda L – Adjournment. On motion by Dodge seconded by Spadafore the Board called to adjourn the meeting. Motion was approved unanimously. President Alessio adjourned the meeting at 8:35 pm.

Respectfully submitted

Dorothy Morgan
Clerk to the Board

Reorganization Meeting: Wednesday, July 12, 2006 at 7:30 p.m.

Regular Board Meeting: Wednesday, July 12, 2006 at 7:30 p.m.