



**MINUTES**  
**BOARD OF TRUSTEES MEETING**  
**June 9, 2021**  
**Carman Community Room**

**Trustees present: Budmen, Baker, Gouger, Hewitt, Hluchyj, and Schapley**

**Absent: MacLaughlin**

**Staff: G. Wisniewski, Director; S. Reckhow, Asst. Director; S. Smith, Admin. Asst.; M. St. Leger, Clerk to the Board, other staff and members of the public.**

**REGULAR MEETING**

- A. **CALL TO ORDER:** President Budmen called the regular meeting to order at 6:32 p.m.
- B. **SALUTE TO THE FLAG**
- C. **ACCEPT MAY REGULAR AND SPECIAL MEETING MINUTES.**
- D. **CORRESPONDENCE:** none
- E. **AGENDA CHANGES:** none
- F. **REPORTS TO THE BOARD**
  1. **Financial Report**
    - The Board received the Budget and Revenue Status Report through May. These reports were previously distributed electronically.
    - Bank Statements through April 2021 with balance reconciliations from LCSD were received and reviewed by the library's business office. The bank statements from Chase and Key are received by LCSD District Treasurer with the reconciliations being done by LCSD Account Clerk. The statements were on hand if called upon for Board review.
    - Budmen reviewed each invoice and corresponding account code prior to the meeting and recommended the board authorize payment of invoices dated May 6, 2021 through June 9, 2021.
      - Gouger seconded the motion.
      - Aye: Budmen, Baker, Gouger, Hewitt, Hluchyj, and Schapley.
      - Final Resolution: Motion Carried
  2. **President's Report:** no report
  3. **Director's Report**
    - June program guide. July and August. More than 80 programs. Purchased a 20x30 tent for the Dinosaur garden.
    - Assistant Director Reckhow provided an update on the Student Library Card initiative with Liverpool Central School District. The tentative name of the student library card is 'Pool Pass. A Memorandum of Understanding will be completed and sent to our attorney for review in the next few days.
    - Notary Service and Passport appointments are available again.
    - Reckhow provided an update on the schedule for the Children's Room renovations
  4. **OCPL Report:** OCPL is working to fill vacant positions. LPL is now receiving daily deliveries. Inter Library Loan has restarted minimally.
- G. **ITEMS FOR ACTION AND DISCUSSION**
  1. **Budget Vote Results:**

The library budget for 2021-2022 was approved with vote results of 943 yes and 193 no votes cast. Kay Budmen received 935 votes and John Hluchyj received 784 votes. Budmen and Hluchyj were elected to 5-year terms.
  2. **Personnel Changes:** no changes
  3. **Board Nominating Committee for 2021-2022 officers**

Gouger and Hluchyj were appointed to the Board Nominating Committee.
  4. **Privacy Policy for Third Reading and Final Approval**

Motion to accept the policy for Third Reading and Final Approval by Baker, second by Gouger.  
Aye: Budmen, Baker, Gouger, Hewitt, Hluchyj, and Schapley.  
Final Resolution: Motion Carried

5. 2021 Closing Calendar

Motion to accept the policy for First Reading by MacLaughlin, second by Hewitt.

Aye Budmen, Baker, Gouger, Hewitt, Hluchyj, and Schapley.

Final Resolution: Motion Carried

6. Fines

Motion by Hluchyj to suspend charging fines on adult books and media effective July 1, 2021 second by Baker.

Aye: Budmen, Baker, Gouger, Hewitt, Hluchyj, and Schapley.

Final Resolution: Motion Carried

H. OPEN FORUM: none

I. BOARD FORUM:

J. EXECUTIVE SESSION –

Budmen stated the need for an executive session to discuss a Legal Matter with possible action to follow.

Baker made a motion and Gouger seconded to move into executive session at 7:37 p.m. for the previously stated matter.

Aye: Budmen, Baker, Gouger, Hewitt, Hluchyj, and Schapley.

Final Resolution: Motion Carried

Wisniewski, Reckhow, and Smith were asked to attend.

Hewitt left the executive session prior to its conclusion.

Gouger made a motion to return from executive session at 8:07 p.m., seconded by Schapley.

Aye: Budmen, Baker, Gouger, Hluchyj, and Schapley

Final Resolution: Motion Carried

Baker made a motion to reinstate the budget line to pay the Clerk to the Board a \$5,000 annual stipend starting with the 2021-2022 budget which was seconded by Gouger.

Aye: Budmen, Baker, Gouger, Hluchyj, and Schapley.

Final Resolution: Motion Carried

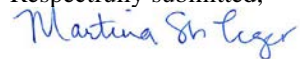
Shapley made a motion seconded by Baker to establish a job description for the position of Clerk to the Board.

Aye: Budmen, Baker, Gouger, Hluchyj, and Schapley.

Final Resolution: Motion Carried

K. ADJOURNMENT: The meeting was adjourned at 8:09 p.m.

Respectfully submitted,



Martina St. Leger, Clerk to the Board